

THE TOWNSHIP OFFICIALS OF ILLINOIS

Perspective

township

September 2022

Mr. Lincoln's Illinois

**“The best way
to predict your
future is to
create it.”**

– A. Lincoln

www.toi.org

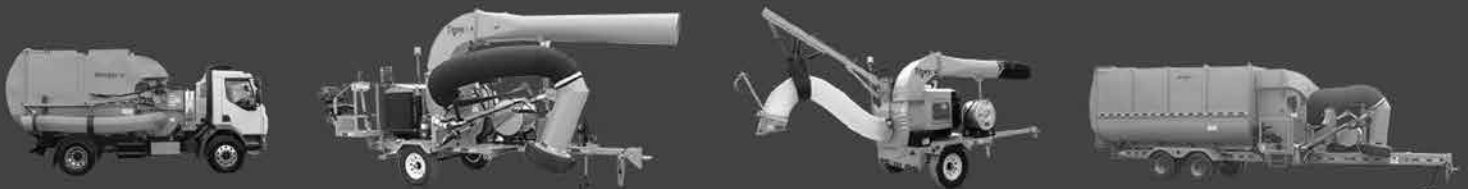


Titan LEAF™ SOLUTIONS



**We Have What You Need To Get The Job Done!
Contact Us Today!**

- SELF-CONTAINED TRAILER VACUUM • GATED OPERATOR PLATFORM
- CHASSIS MOUNT VERSION AVAILABLE • DUST SUPPRESSION OPTIONS
- 180 DEGREE SWING COLLECTION BOOM • SWIVEL SEAT



WWW.TITANLEAFSOLUTIONS.COM
800-851-9664 • NATIONWIDE DEALER NETWORK



Member of the National
Association of Towns and
Townships



Township Officials of Illinois

3217 Northfield Dr.
Springfield, IL 62702
Phone: 217-744-2212
or 1-866-897-4688
Fax: 217-744-7419

Web Site: www.toi.org

TOI E-mail Addresses:

- Jerry B. Crabtree**, Executive Director - jerry@toi.org
- Brad Ruppert**, Director of Member Services - brad@toi.org
- Pam Butler**, Office Manager & Drug & Alcohol Program - pam@toi.org
- Kayla Jeffers**, Associate Editor, *Township Perspective* - kayla@toi.org
- Teresa Ruenger**, Database Manager - teresa@toi.org

The **Township Officials of Illinois**, organized in 1907, serves as a resource center for state and federal legislative agencies, as well as its member townships. The organization's attention to and involvement with the legislative process enables it to exert influence on behalf of its member units, as well as to report to them on decisions which affect their functioning.

In addition to offering information and guidance, **TOI** promotes and supports strong township government in the State of Illinois. To that end, it offers a series of continuing education programs designed to provide a sense of responsibility, assurance, dedication and unity.

TOI recognizes that offering service benefiting the citizens and taxpayers of Illinois requires the representation of diverse constituencies. Its Board of Directors is structured to accommodate that purpose, as are its respective divisions.

The organization provides leadership for the continuation and effectiveness of strong grassroots government in the state. Through education, dedication and unity, **TOI** has achieved and surpassed the goals of its founders and provides leadership for grassroots government in the 21st Century.

Subscription Rates TOI membership automatically provides a subscription for all elected township officials. Subscription rate is \$25.00 per year. Single issues are \$5.00.

Graphic Design KK Stevens Publishing Co., Astoria, IL.

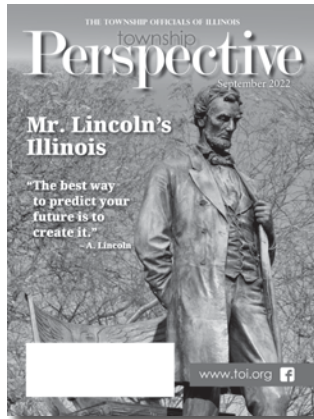
Article Submission Address all article submissions to Kayla Jeffers. **Deadline:** Copy is due by the tenth day of the month preceding the issue in which the article will appear. Send all article submissions to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702 or e-mail kayla@toi.org. Telephone 217-744-2212 Fax 217-744-7419.

Advertising Address all display advertising and Professional Directory inquiries to Kayla Jeffers. **Deadline:** Both display and directory ads are due by the first day of the month preceding the issue in which the ad will appear. Send all ads to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702. Telephone 217-744-2212.

Township Perspective (U.S.P.S. 257-780-ISSN 1523-9055) is published monthly, except July-August, which is bi-monthly, by the Township Officials of Illinois. Publishing Office: 3217 Northfield Drive, Springfield, IL 62702. Periodicals Postage Paid at Springfield, IL 62703 and additional offices. POSTMASTER: Send address changes to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702.

township Perspective

September 2022 • Vol. 24 • No. 4



This month's cover:

This month, we are recognizing Abraham Lincoln! See page 18.

In this issue

- 6 Register for the 115th Annual Educational Conference**
- 14 Amendments to TOI By-Laws Proposed**
- 45 Monarch Butterflies**

In every issue

- 3 From the Executive Director's Desk
- 4 Member Services
- 10 Legislative Report
- 11 TOIRMA Update
- 26 The Scoop on Supervisors
- 28 Clerks Corner
- 34 Highway Commissioner's Beat
- 36 Ready for the Defense
- 39 ITAGAC
- 40 ITASCSC
- 44 AITCOY
- 46 News From Cook County
- 56 In Memoriam

Editorial staff

Editor Jerry B. Crabtree

Associate Editor Kayla Jeffers

Coming Events

2022

- Sept. 5 TOI Office Closed – Labor Day
- Sept. 9 TOI Q & A Day
- Sept. 14 Lunch & Learn Webinar – Agendas, Minutes, and Best Practices
- Sept. 15 Education District Event – Carbondale, 6 pm to 8 pm
- Oct. 10 TOI Closed – Columbus Day
- Oct. 12 Lunch & Learn Webinar
- Oct. 20 Professional Development 3
- Nov. 13-15 115th Annual Educational Conference

VAN DYKE METAL CULVERTS, INC.

6" - 48" Diameter
20' - 40' Lengths
Culverts - Bands - Tees - Flared Ends
Over 200 in Stock
Affordable Delivery & Installation



Call Monte


Home
618-686-2355

Cell
618-367-0198

618-267-7741

M&M PUMP CO.


1-800-237-1379



Featuring Alkota Cleaning Systems For Your Information We Work on ALL American Made Pressure Washers

We can service any of the following units:

- Alkota
- Aqua Blast
- Aladdin
- Excell
- Landa
- Mighty M
- Farley
- Northern
- Hydraulics



- Shellcom
- Seabring
- Delco
- Hotsy
- Hydrotek
- Simpson
- Whiteco
- Rhino

Facts About M&M Pump, Inc.

- 1) We carry a complete line of replacement parts.
- 2) We can convert or rebuild units to fit your needs.
- 3) We have a large variety of reconditioned units with warranty in stock.
- 4) We have special discounts for State, County, City, Townships, and Municipalities.

M&M PUMP CO.

CLINTON, IL • 1-800-237-1379



TOI OFFICERS

- Danny Hanning, President**
Huntsville Township, Schuyler County
- Judy Herrman, 1st Vice President**
Spring Lake Township, Tazewell County
- Christopher Kain, Treasurer**
Addison Township, DuPage County
- Craig Paulek, Secretary**
Stonington Township, Christian County

TOI BOARD OF DIRECTORS

- | | |
|---|---|
| <ul style="list-style-type: none"> M. Carroll Carroll Mary Rob Clarke John Dabrowski Dave Dobbels Katy Dolan Baumer Suzanne Fisher John Gardner, Jr. Don Goad Mary Hamilton Lisa Hodge Percy Johnson Scott Kegaris Sherrill Knorr Chuck Layer Darrell Maxheimer Karen Megan Lucy Prouty Cynthia Reeder Mike Reynolds Sandy Shaw Craig Smith Kay Starostovic Matthew Starr Sherry Tite Arnold Vegter Deanna Wilkins Neal Wood | <ul style="list-style-type: none"> Brimfield Twp., Peoria Co. Riverside Twp., Cook Co. Bloomington Twp., DuPage Co. Cambridge Twp., Henry Co. Hanover Twp., Cook Co. Oquawka Twp., Henderson Co. Frankfort Twp., Franklin Co. Greenwood Twp., McHenry Co. Aetna Twp., Logan Co. Blackberry Twp., Kane Co. Waukegan Twp., Lake Co. Schaumburg Twp., Cook Co. Reed Twp., Will Co. Blackhawk Twp., Rock Island Co. Rochester Twp., Sangamon Co. Millbrook Twp., Peoria Co. Ela Twp., Lake Co. Murphysboro Twp., Jackson Co. Long Creek Twp., Macon Co. Wood River Twp., Madison Co. DeKalb Twp., DeKalb Co. Grant Twp., Lake Co. Plainfield Twp., Will Co. Wood River Twp., Madison Co. Union Grove Twp., Whiteside Co. York Twp., DuPage Co. Newman/Murdock/Sargent/Bowdre Twp., Douglas Co. |
|---|---|

From the Executive Director's Desk



By Jerry B. Crabtree

TOI Executive Director

Welcome to Fall! Hard to believe!

I HOPE THAT YOU ALL HAVE ENJOYED the summer months. We are excited to host the Annual Educational Conference this November. The association staff have been working hard to deliver a great program and event for all attendees. Please register early and encourage your entire township to attend. Again, this year we are offering a single day attendance option. If you are unable to attend the entire conference, we encourage you to register for a single day.

We are excited to host the WELCOME BACK reception as part of the exhibit hall on Sunday evening. This is an opportunity to meet our many vendors that support the event and make it possible. There will be multiple opportunities to network and learn from fellow township officials.

One year ago, this edition of *Perspective* was my first official month as the Executive Director of the Association. With one year under my belt as the CEO—man, have I learned some things! All are good but time remains my enemy. There are just not enough hours in the day to get everything done. My commitment remains to the member experience and making this better than it has ever been. I have been able to build a staff that understands this commitment and we are encouraged each day to deliver what you our members need.

We have some legislative issues we are working on that I know you are all interested in. The legislative committee is working on instructions for the implementation of Public Act 102-1088 requiring townships to submit an efficiency report to their county board. We are developing a compliance packet that will be made available to each township. We are working to schedule meetings to finalize our interpretation of the legislative intent so that we can assist everyone in complying.

Additionally, we are monitoring the prevailing wage legislation that is being held in the Senate. Our committee and legislative team will be working to develop a strategy should the bill begin to be considered.

I am happy to report that we have a new edition (2022) of the Directory of Township Officials scheduled to be printed and available in November 2022. We are working with the printer to finalize the final



ON JULY 11, Jerry B. Crabtree presented Molly Dalzot the Barbara Behm Scholarship Award. Pictured L to R Supervisor David Weeks (LaMoille Township, Bureau Co.), TOI Executive Director Jerry B. Crabtree, Scholarship Winner Molly Dalzot, and parents Cindy Dalzot and John Dalzot.

edits and printing. Each attendee at the fall conference will receive a complimentary copy. If you are not attending the conference and would like to purchase a copy, they will be available in January 2023. You will be able to purchase them from the TOI bookstore.

The new “Members Only” section of the website continues to gain users. Please set up your remote access to your membership through our database and start using this new member benefit today. We provide the legislative report, an electronic edition of the *Perspective* magazine another valuable services. If you purchase the new laws and duties handbook through the portal, you are provided electronic access throughout your paid membership year.

An additional change coming in 2023 is the distribution schedule for the *Township Perspective* magazine. We are combining the months of January and February so you will receive 10 issues. The July/August months will continue to be combined as well.

I look forward to seeing everyone in November!

Jerry B. Crabtree
jerry@toi.org

Member Services



By Brad Ruppert

TOI Director of Member Services

FALL IS RIGHT AROUND THE CORNER and that can only mean one thing: TOI's Annual Fall Conference! After two years of being held virtually, we are back in person this year at the Crowne Plaza in Springfield, IL from November 13-15th. If you have not registered yet, please plan to do so soon. Registration is available online at toi.org or by calling the TOI office at (217) 744-2212.

At TOI, one of our main missions is the education of our members. We are proud to offer a series of continuing education programs designed to provide a sense of responsibility, assurance, dedication, and unity. While our conference is a great place to socialize and meet your fellow township officials, we are also excited to announce a large slate of educational events for our attendees, spanning a wide array of topics.

The full conference educational program scheduled over two days is designed to help all township elected officials perform duties with improved efficiency and innovation. Educational sessions covering topics such as intergovernmental agreements, budgeting, consolidation and even youth in a pandemic seminar will give our members a fresh look at how to operate in a current and efficient manner.

Here is a look at the 2022 Fall Conference Educational opportunities: Please note that this is a tentative list and may change prior to the publication of the program book.

Record Retention in Township Government

Robert (Bob) Boots, Illinois Secretary of State

Not sure what to keep when cleaning out records in the Township Office? Robert Boots from the Illinois Archives reviews the rules and regulations of record retention in local government.

Township Levy and Ordinance Process

Sheryl H. Churney, Klein, Thorpe & Jenkins, Ltd.

This is a program that reviews the details of the Township Levy and Ordinance process. The details of the process are explained in detail with solutions to make your individual process more efficient.

Township Cemeteries

Kurt Asprooth, Ancel Glink

This session covers the basics of township cemeteries, including the authority of township to establish and maintain cemeteries, the authority of township to take control of

existing cemeteries, the revenue sources available to support township cemeteries, the statutory systems of township cemetery governance, and the requirements imposed on township cemeteries under the Cemetery Oversight Act.

Running an Efficient Township Board Meeting

Jim Donelan, TOIRMA

In order to Run an efficient township board meeting you must be aware of the applicable rules. If you're interested in being better equipped to run meetings, this session is for you. Participants will be provided an overview of the Illinois Open Meetings Act, Township and Highway Codes, Roberts Rules of Order, and basic parliamentary procedures and rules. Making sure your township is following recommended procedures, and guidelines in running an effective meeting will be stressed.

Intergovernmental Agreements

Andrew Keyt, Heyl Royster

Effective contracting for efficient government and risk management. Intergovernmental agreements solve many issues among local governments. Learn how in this session.

Food Banks and How They Operate

Mary Jo Imperato, Hanover Township (Cook Co.)

Scott Jewitt, Northern IL Food Banks

This program explores the design, implementation and management of a township food bank. Have you ever wanted to start one? Have you wanted to learn how others are managing these types of programs. This session provides details on Township Food Banks!

Township Budgeting 101

Bob Porter, Ancel Glink

Bob is a veteran budgeteer in Township Government. As a former Township Supervisor, he provides a great program on managing the township budget. This is a must see!

If you are a first term or a long-term township official, this session is for you to grasp a better, simpler, and more productive understanding and usage of your township budget for processing, application, and successful results.

IMRF Discussion

Randy Stevens, IMRF

We are providing a room and brief overview for officials interested in learning more about IMRF and retirement benefits. Plan to stop by this session and introduce yourself to the new IMRF representative Randy Stevens.

Consolidation Issues in Township Government

Keri-Lyn Krafthefer, Ancel Glink

Have you wanted an update on the consolidation efforts of township government in Illinois. This program provides a discussion of how to take on consolidation. Additionally, how to respond when appropriate.

Available Programs and Updates through DHS

Mary Jo Imperato, Hanover Township (Cook Co.)

This program provides a discussion of General Assistance client protections relating to providing services.

Energy Incentives for Townships

Carol Kulek, Illinois Association of County Board Members

Highlighting the energy efficiency incentives Illinois townships can take advantage of as Ameren Illinois customers.

Youth in a Pandemic

Tina Houdek, Hanover Township (Cook Co.)

This presentation provides participants a current understanding of the correlation between the pandemic, substance use and mental health as it pertains to adolescents. Specific focus on the dynamics president in Illinois will be discussed. Gaining insight into the scope and interrelatedness of these issues will best prepare those who work with this population to intervene adequately and competently.

“A Year in the Life of a Clerk” Skit

Lisa Hodge, Blackberry Township (Kane Co.) and TOI Director

The Clerk’s Board of Directors presents a fun and award-worthy skit! We breakdown the Duties and Responsibilities, month by month, to showcase what a typical year looks like for Township Clerks.

GATI Program Overview

Amy Victor, Manlius Township (LaSalle Co.)

Deb Skillrud, City of Bloomington Township (McLean Co.)

I need a CHEAT SHEET to getting through my infrequent General Assistance cases! Township GATI instructors are here to provide you with a step-by-step guide to going through the intake process and the application process. You will receive a CHEAT SHEET template of the basics to determining eligibility for your first or infrequent applicants.

How to Accurately Respond to FOI Requests

Chuck Davis, Brown, Hay + Stephens

From an attorney’s perspective this session reviews the process of responding to Freedom of Information requests. Additionally, what townships can do to develop an efficient process to respond to FOIA requests.

Legal Do’s and Don’ts for Highway Commissioners

John Redlingshafer, Mescher Law Offices

What are the legal “Dos” and “Don’ts” for a Highway

Commissioner? John Redlingshafer will walk you through some of the bigger legal considerations for your job and will do his best to answer your questions.

Improving the Trajectory

Tina Houdek, Hanover Township (Cook Co.)

Best Practices in Supporting and Improving Outcomes for Youth. We know that the COVID-19 pandemic has had a significant impact on the functioning of youth in our communities. This presentation provides opportunities to explore best practices in addressing the mental health and substance use related needs of youth. The focus of “what do we do now” provides participants additional approaches to improve the trajectory.

Early Risers Education – Township Budgeting 101

Bob Porter, Ancel Glink

If you are a first term or a long-term township official, then this session is for you to grasp a better, simpler, and more productive understanding and usage of your township budget for processing, application and successful results.

TOI Legislative Agenda Review

Taylor Anderson, TOI Legislative Consultant

TOI’s legislative consultant provides a review of recent legislative issues related to the Township and Road Districts in Illinois. There will be an opportunity for questions and answers.

CIVICS 101

Mike Chmiel, Attorney’s Division

This session will cover the need for Civics Education in Illinois in 2022 and Beyond.

Navigating the IDOR Website

Adrienne Bailey, Illinois Department of Revenue

The Departments representative provides an opportunity to see what information is available from the IDOR website. Navigating to find what you need can save time.

Social Media for Local Government

This program reviews the responsibilities of townships and road districts should they participate in social media. It can be a very effective tool to communicate with your township residents.

Email Triage or Communications Tactics for Township Officials

Explore creative ways to minimize email back log. Develop strategies to not let email take over your workday.

HR/Personnel Matters

Jason Brokaw, Brown, Hay + Stephens

A review of efficient Human Resources and Personnel manuals for townships and road districts.

Township Officials of Illinois 115th Annual Educational Conference

Advance Registration Form

November 13–15, 2022

(Please use one form per delegate; if paying for multiple delegates with one check/credit card, please submit all forms together for accurate processing)

EARLY BIRD Registration Deadline is August 1, 2022 | Advance Registration Deadline is October 28, 2022

| | |
|--|---|
| <p>SECTION I – REGISTRATION INFORMATION</p> <p>County: _____ Township: _____</p> <p>Name: _____</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip Code: _____</p> <p>Phone: _____</p> <p>Email: _____</p> | <p>Township Position:</p> <p><input type="checkbox"/> Assessor</p> <p><input type="checkbox"/> Attorney</p> <p><input type="checkbox"/> GA Caseworker</p> <p><input type="checkbox"/> Highway Commissioner</p> <p><input type="checkbox"/> Senior Citizen</p> <p><input type="checkbox"/> Supervisor</p> <p><input type="checkbox"/> Tax Collector</p> <p><input type="checkbox"/> Township Clerk</p> <p><input type="checkbox"/> Trustee</p> <p><input type="checkbox"/> Youth Committee</p> <p><input type="checkbox"/> Other _____</p> <p style="text-align: center;">(specify)</p> |
|--|---|

SECTION II – REGISTRATION FEES

MEMBERS

| | | |
|---|--|---|
| <p>EARLY BIRD Registrations received on or before August 1, 2022</p> <p>Full Registration: \$175</p> <p>Monday Registration Only: \$100</p> <p>Tuesday Registration Only: \$85</p> | <p>Registrations received on or before October 28, 2022</p> <p>Full Registration: \$185</p> <p>Monday Registration Only: \$110</p> <p>Tuesday Registration Only: \$95</p> | <p>On-site registration</p> <p>Full Registration: \$225</p> <p>Monday Registration Only: \$135</p> <p>Tuesday Registration Only: \$125</p> |
|---|--|---|

Full Registration
 Monday Only Registration
 Tuesday Only Registration

NON-MEMBERS

EARLY BIRD Registrations received on or before August 1, 2022: \$240 per person

Advance Registrations received on or before October 28, 2022: \$250 per person

On-site Registrations: \$310 per person

Single-day registration includes admittance to non-ticketed activities occurring on that day ONLY. Monday only registrants MAY NOT attend Sunday or Tuesday events, and Tuesday only registrants MAY NOT attend Sunday or Monday events. Registration information may only be picked up on the day you have registered.

Full Registration
 Monday Only Registration
 Tuesday Only Registration

GUESTS *Does not include admission to education sessions*

| | | |
|---|--|--|
| <p>EARLY BIRD Registrations received on or before August 1, 2022</p> <p>Full Registration: \$85</p> <p>Monday Registration Only: \$45</p> <p>Tuesday Registration Only: \$30</p> | <p>Registrations received on or before October 28, 2022</p> <p>Full Registration: \$95</p> <p>Monday Registration Only: \$45</p> <p>Tuesday Registration Only: \$30</p> | <p>On-site registration</p> <p>Full Registration: \$110</p> <p>Monday Registration Only: \$150</p> <p>Tuesday Registration Only: \$40</p> |
|---|--|--|

Guest Registration
 Full
 Monday Only
 Tuesday Only

Name of guest as it should appear on badge _____

Registration Fee (see all fees above).....\$ _____

Tickets must be ordered on or before October 28, 2022. Special event tickets will not be sold on-site.

_____ Awards Breakfast ticket – \$35.00 each.....\$ _____

TOTAL AMOUNT ENCLOSED.....\$ _____

SECTION III – PAYMENT INFORMATION

Payment must accompany advance registration form and should include Registrations and Award Breakfast tickets. A \$3.50 credit card processing fee is added if using a credit card.

Check Enclosed Visa MasterCard

Card Number: _____ Expiration Date: _____

Name on Card: _____

Billing Address: _____

Cardholder's Signature: _____

SECTION IV – SPECIAL REQUIREMENTS

Please indicate any special requirements (dietary restrictions, handicap accessibility, interpreter, etc.) in this space or contact the TOI office. Special requirements can only be accommodated if requested at least two weeks in advance of Conference:

SECTION V – CANCELLATION POLICY & TICKET ORDER INFORMATION

Cancellations received by **October 14, 2022** will receive full refund.

Cancellations received from **October 14 to October 28, 2022** will receive a partial refund (\$20 administrative fee).

NO REFUNDS on cancellations received after **October 28, 2022**.

Registrations are transferable.

Advance orders and pre-payment for all Award Breakfast tickets MUST BE RECEIVED by October 28, 2022 in order to meet facility meal guarantee requirements. Special event tickets will not be sold on-site.

SECTION VI – HOUSING

Hotel reservations will only be made through the Housing Bureau and only those individuals registered for the Conference by **October 5, 2022** will be assigned hotel reservations. Hotel reservations may be made online via a link on the TOI website, www.toi.org or by submitting the Housing Form. The Housing Form is available in the *Township Perspective* or on the TOI website, www.toi.org. Reservations must be received by **October 5, 2022** and guaranteed with a credit card. Hotel assignment confirmations **WILL NOT** be emailed until the week of **October 21, 2022**. Read all of the Hotel Reservation Procedures in the *Township Perspective* or on the TOI website to make certain you comply with all requirements.

**Send this Registration Form to:
Township Officials of Illinois
3217 Northfield Dr.
Springfield, Illinois 62702**

HOUSING FORM
TOI Annual Educational Conference
November 13-15, 2022

Please complete one form per room reservation and **mail to:**

TOI Housing Bureau
3217 Northfield Drive
Springfield, IL 62702

Or **Fax:** 217-585-1373
ATTN: Darlene Sidwell

Read Housing Information for all reservation requests policies and procedures.

This information is available in the *Township Perspective*, and on the TOI website, www.toi.org.

Housing forms will only be accepted **when accompanied by credit card information.**

Confirmation of hotel assignments will be **emailed** the week of October 17th.

Please type or print all information legibly

Name in which reservation should be made: _____

Number of people in room: ____ Name of additional people in room: _____

Township: _____ County: _____

Zip Code: _____ Phone: _____ Email: _____

Date of arrival: _____ Date of departure: _____

EMAIL ADDRESS REQUIRED FOR RESERVATION ASSIGNMENT CONFIRMATION

HOTEL INFORMATION

You will be placed at the Crowne Plaza, Holiday Inn Express, or at an overflow hotel if needed. All requests are considered on a first-come, first-serve basis, and hotel assignment will be made based on type and length of reservation and hotel availability. **Preference will be given to those requests for a minimum of two nights.** Reservations made for two nights and later changed risk being charged for two nights and/or moved to another hotel. **Room rate at the Crowne Plaza and Holiday Inn Express is \$98 plus tax per night.**

Indicate your preferred room type. This is a request only and cannot be guaranteed.

King: ____ **Double/Double:** ____ **Indicate any special requirements:** _____

Handicap Accessible: ____ **Type of Handicap accessibility required:** _____

Housing forms **MUST BE RECEIVED** by the TOI Housing Bureau by **October 5, 2022**. Housing forms received after October 5th will not be processed.

Confirmation of hotel assignment will be **emailed** after October 17, 2022.

Card Type: _____ **Card #:** _____

Expiration date: _____ **Name on Credit Card:** _____

Signature: _____

2022 Professional Development Course 4

Update on Cyber Liability and Ransomware & Other TOIRMA Hot Topics



The TOI Education Program is pleased to offer several Professional Development Courses in 2022 for township officials and staff. The fourth program of the year is **Thursday, October 20, 2022**, at the TOI Office in Springfield. The capacity is limited to 25 attendees; the cost is \$75 and includes lunch. The seminar is scheduled from 10am – 3pm to accommodate travel time.

These days, your inbox is filled with scam and phishing emails. Join Hunter Maskill to learn more about how protect your computer and yourself from cyberattacks. TOIRMA will also present on other hot topics to help protect you and your township.

Deadline to register is Thursday, October 13, 2022
Please fill in all information below and print clearly.

Name: _____

Township Position: _____

County/Township: _____

Address: _____

City, State, Zip: _____

Phone/Email: _____

Registration is \$75/person OR \$25/person, depending on course type. Refunds cannot be given for any cancellations received after the deadline to register.

Payment method: Check or Credit Card. Please make checks payable to Township Officials of Illinois.

Credit Card (Visa / MasterCard only) Card Number: _____ **Exp:** _____

Signature: _____

Return to the TOI office by fax at 217.744.7419, email to kayla@toi.org, or mail to 3217 Northfield Dr., Springfield, IL 62702.

Legislative Report

By Taylor Anderson

Anderson Legislative Consulting, Ltd.



WITH THE LATE PRIMARY, general elections on the horizon, and the endless headlines generated out of Washington, this summer has been anything but dull for the legislatively inclined. In Illinois, the Governor and legislative leaders have had conversations regarding a potential special session; partially in response to the Supreme Courts overturning of *Roe v. Wade* and partially in response to the tragic events in Highland Park on July the 4th. However, at this time it is unknown if a special session will be called for September or if these issues will be looked at during veto session.

One of the things we do know is that Speaker Welch has announced four working groups to look at hot button issues. You will find them below:

Reproductive Health and the Dobbs Decision Working Group

Leader: Representative Kelly Cassidy

Members: Representatives Dagmara Avelar, Lakesia Collins, Terra Costa Howard, Margaret Croke, LaToya Greenwood, Greg Harris, Anna Moeller, and Ann Williams

Firearm Safety and Reform Working Group

Leader: Representative Bob Morgan

Members: Representatives La Shawn Ford, Jennifer Gong-Gershowitz, Sonya Harper, Barbara Hernandez, Maura Hirschauer, Jay Hoffman, Nick Smith, Denyse Stoneback, Kathleen Willis, and Lance Yednock

Mental Health Working Group

Leader: Representative Deb Conroy

Members: Representatives Fred Crespo, Mary Flowers, Angelica Guerrero-Cuellar, Will Guzzardi, Fran Hurley, Lindsey LaPointe, Camille Lilly, Rita Mayfield, Michelle Mussman, Bob Rita, and Maurice West

Social Media and Online Extremism Working Group

Leader: Representative Jaime Andrade

Members: Representatives Carol Ammons, Jonathan

Carroll, Daniel Didech, Edgar Gonzalez, Stephanie Kifowit, Lamont Robinson, Curtis Tarver, and Michael Zalewski

Regarding the primary, on July 29th, the Illinois State Board of Elections certified the results of the June 28 Primary Election. Of the 8,107,797 registered voters in our state only 1,757,872 cast a ballot making the 2022 primary the second lowest primary election since 1982. The turnout of about 21% was broken down as follows; Democrats cast 911,919 ballots making up 51.88% of the total, while Republicans cast 812,133 ballots making up 46.2% of the total. The reminder is broken into proposition only ballots and those that cast votes for third parties.

We will have more information on what to expect for the November veto session in the coming months but one issue we want to make sure is receiving your attention is HB 5538 (Prevailing Wage). TOI continues to meet with legislators and stake holders to oppose this bill that would gut intergovernmental agreements and raise the cost of services for taxpayers. The bill is currently in the Senate and could be called for a vote when the Senate reconvenes. Please be on the look out for action alerts from TOI to take action to oppose this harmful piece of legislation.

HB 5538 – *Rep. Michael Halpin (D-72nd)/Sen. David KoeHLer (D-46th)*

Provides that prevailing wage be paid on the construction or demolition of public works performed by an employee of a public body engaged in the construction or demolition of public works on behalf of another public body. *This bill would gut intergovernmental agreements and be an unfunded mandate on local governments that would result in an increase of property taxes.*

TOI Strongly Opposes this legislation.

TOIRMA Update

By Jim Donelan

TOIRMA Executive Director



Multifactor Authentication (MFA) – Protect Your Information

WE READ ABOUT IT EVERY DAY. Electronic devices or systems being hacked and compromised. Whether it's your computer, tablet, or smartphone your information is being sought after for nefarious purposes. Within the past few years, my credit card information has been compromised a half a dozen times. That's the bad news. The good news is that there is a simple process to better help in securing the access points to your personal information/files. Multifactor Authentication (MFA). The following questions and answers have been developed to provide a better understanding of MFA.

Question 1: What is multifactor authentication (MFA)?

Answer: According to TOIRMA's cyber partner, Berkeley Cyber Risk Solutions, MFA is "a best practice for security, but now it is effectively a prerequisite, minimal practice for digital security."

Question 2: How does MFA work?

Answer: MFA is a second form of authentication that verifies a user's identity before granting them access. This applies to PCs, Macs, tablets, and mobile devices.

Question 3: Why is MFA important?

Answer: Under certain circumstances, hackers can easily compromise your passwords, and once this happens your information is accessed. A breach can create havoc and be very costly to you and your township. MFA helps protect your information by utilizing an additional layer of security.

Question 4: What are the types of MFA available?

Answer: There are three types of MFA.

- Knowledge Based Authentication: Something you know, such as a password, answer to a question, or personal identification number (PIN).
- Possession Based Authentication: Something you have, such as mobile authentication (smartphone with an app or text message), or a security token (USB key).
- Inherence Factor Authentication: Something you are, such as a fingerprint, retina scan, or facial recognition.

Question 4: Which of the three types of MFA described in question 4 provide the best security?

Answer: Possession Based and Inherence Factor Authentication are the strongest. A common example of Possession Based Authentication is a one-time code sent to your mobile device. An example of Inherence Factor Authentication would be the facial recognition feature on an iPhone.

Question 5: What is the cost of MFA?

Answer: A number of MFA methods are included (and sometimes mandatory) with applications or services. An example of a low-cost way of better securing your devices that our staff uses is Microsoft's Authenticator application. This application is downloaded to your mobile device and is available at no cost to existing customers. Whatever method you are seeking, we encourage you to consult with your IT advisor about MFA and implementation in your townships.

Question 6: Are there MFA resources available to TOIRMA Members?

Answer: Yes. TOIRMA has developed new MFA *Risk Reminders* that are available in the "Members Only" section of the TOIRMA website, toirma.org.

In addition, members have access to online cyber resources and trainings through eriskhub.com/berkleycyberrisk. These tools are designed to better equip townships in reducing cyber liabilities and exposures and are available on the "Members Only" section of the website. To obtain your access code, contact Carla Hilligoss at chilligoss@ccmsi.com, (217) 444-2111.

Thank you for your attention to these matters.

As always, if you have any additional questions, please feel free to contact me toll-free at (888) 562-7861 or by email at jdonelan@toirma.org.

Think Safe ... Drive Safe ... Work Safe

MEDICAL ASSISTANCE CATASTROPHIC INSURANCE PROGRAM

Administered by Allied Benefit Systems, LLC



MACI is endorsed by the:



Your township is liable for medical claims of your G.A. recipients. Now more than ever, it is important to renew or obtain MACI coverage during this pandemic. You can still enroll for the balance of the Policy Year!

Please keep in mind your premiums can be legally paid from GA funds.



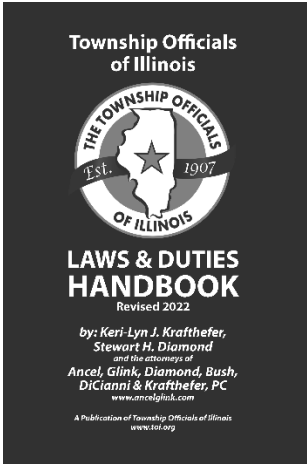
PRICING SHEET

October 1, 2022 to June 30, 2023

| POPULATION | \$25,000 Deductible | | | \$15,000 Deductible | | |
|-------------------|---------------------|---------|------------|---------------------|---------|------------|
| | ADMIN FEE | PREMIUM | TOTAL COST | ADMIN FEE | PREMIUM | TOTAL COST |
| 0 - 499 | \$75 | \$206 | \$281 | \$75 | \$413 | \$488 |
| 500 - 999 | \$150 | \$289 | \$439 | \$150 | \$578 | \$728 |
| 1,000 - 1,999 | \$225 | \$392 | \$617 | \$225 | \$784 | \$1,009 |
| 2,000 - 3,499 | \$300 | \$495 | \$795 | \$300 | \$990 | \$1,290 |
| 3,500 - 4,999 | \$375 | \$660 | \$1,035 | \$375 | \$1,320 | \$1,695 |
| 5,000 - 9,999 | \$450 | \$784 | \$1,234 | \$450 | \$1,568 | \$2,018 |
| 10,000 - 24,999 | \$563 | \$949 | \$1,511 | N/A | N/A | N/A |
| 25,000 - 49,999 | \$656 | \$1,114 | \$1,770 | N/A | N/A | N/A |
| 50,000 - 74,999 | \$750 | \$1,238 | \$1,988 | N/A | N/A | N/A |
| 75,000 - 99,999 | \$938 | \$1,444 | \$2,381 | N/A | N/A | N/A |
| 100,000 - 124,999 | \$1,125 | \$2,063 | \$3,188 | N/A | N/A | N/A |
| 125,000 - 149,999 | \$1,350 | \$2,475 | \$3,825 | N/A | N/A | N/A |
| 150,000 - 174,999 | Individually | | | N/A | N/A | N/A |
| 175,000 - 200,000 | Underwritten | | | N/A | N/A | N/A |

The application process is simple and swift. Please contact Steve Barrett, if you require an application or have any questions.

Call toll-free **TODAY** at 1-800-540-6566
or email: s-barrett@comcast.net



TOI Laws & Duties Handbook is Revised: Order Your Copy Today!

The Revised 2022 Edition of the Township Officials of Illinois *Laws and Duties Handbook*, a valuable resource for township officials, is available!

The revised Township Officials of Illinois Laws and Duties Handbook helps officials perform their duties as township officials. **EVERY** township official should have their own copy of this handbook.

TOI Laws and Duties Handbook

Fill out this order form and mail to:

Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702

Please send _____ copies of "Township Officials of Illinois Laws and Duties Handbook." Single Copy \$35 or 2 or more handbooks \$30 each to one address.

Please send _____ copies of "Township Officials of Illinois Laws and Duties Handbook" with CD \$45, for book and CD combination. For **ONLINE PURCHASE**, use code **LDCOMBO**.

Please send _____ copies of "Township Officials of Illinois Laws and Duties Handbook" with CD only \$30, for handbook on CD.

Amount Enclosed \$ _____

County: _____ Township: _____

Name/Title: _____

Address: _____

City/State/ Zip: _____

Name on card: _____

Card Number _____

Exp Date _____

Amendments to TOI By-Laws proposed

To be approved by membership at the Annual Educational Conference

THE TOI BY-LAWS COMMITTEE met May 12, 2021 and considered proposed amendments to TOI's By-Laws. The committee voted unanimously to recommend the by-law amendments to the TOI Board of Directors. The TOI Board met on August 27, 2021, heard the recommendation of the TOI By-Laws Committee and voted unanimously to recommend approval of the proposed amendments to the voting delegates at TOI's November Annual Conference. The proposed amendments read as follows:

AMENDMENT TO ARTICLE VIII ELECTION OF DIRECTORS AND OFFICERS

1. Officers and Directors shall be elected during the business session of TOI's Annual Educational Conference by a majority vote of those voting members in attendance or participating electronically in accordance with Article IX. Voting shall be by voice vote unless any voting member objects to such method. If there is an objection, voting shall be conducted by ballot in which case two printed ballots shall be provided to all eligible voting members present at the Conference or participating electronically in accordance with Article IX. One ballot shall be used to elect Officers; the other shall be used to elect Directors. Ties shall be decided by the drawing of lots.

AMENDMENT TO ARTICLE IX ELECTION OF DIRECTORS AND OFFICERS

1. (a) Each year, TOI shall conduct an Annual Educational Conference (the "Conference" or "Annual Conference") to be held at a site determined by the Board of Directors or to be held electronically in accordance with subparagraph (b) hereof. Attendance or Participation in the Conference shall be open to all TOI membership categories. Notice of the Annual Conference shall be provided to the membership through TOI's member magazine or other membership mailing.

(b) Except as otherwise provided in these Bylaws, meetings of the membership may be conducted through the use of Internet meeting services designated by the Board of Directors that support voting and visual displays identifying the participants, identifying those seeking recognition to speak, showing results of votes and text of pending motions. Any

vote conducted through the Internet meeting shall be deemed a ballot vote.

(c) All electronic meetings of the membership shall be subject to rules adopted by the Board of Directors.

2. Meetings of the Board of Directors shall be held not less than three (3) times per year and shall be called by the President on not less than ten (10) days advance notice. Meetings of the Board of Directors may also be called upon the written request of not less than a majority of the Board of Directors submitted to the President or the Executive Director, who upon receipt of the same, shall, within five (5) days, cause a time and place to be chosen and notice to be sent of the meeting on not less than ten (10) days nor more than seventeen (17) days advance notice. The purpose for which the meeting is called must be stated and business transacted at such meeting shall be limited to that set forth in the call of the meeting. For each meeting of the Board of Directors, a majority of the Board of Directors shall constitute a quorum.

3. Committee meetings shall be called by the President or the Committee's Chairperson on not less than five (5) days written notice.

4. All meetings of the Board of Directors and Committee meetings may be conducted by teleconference or electronically.

Recommendation: The TOI Board of Directors unanimously recommends approval of the proposed amendments to the TOI By-Laws.

The TOI Board of Directors recommends approving the proposed amendments to the By-Laws to the voting members at the Closing Business Session of TOI's Annual Educational Conference on Tuesday, November 15, 2022. Conference delegates' registration packets will include a copy of the proposed by-law amendments with a recommendation from the TOI Board for approval.

Anyone having questions about the proposed amendments to the By-Laws should feel free to contact Darrell Maxheimer, chair of the TOI By-Laws Committee, or Jerry B. Crabtree, TOI's Executive Director.

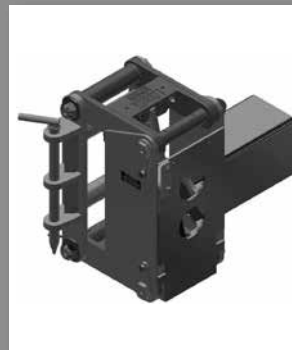
TAKE CONTROL OF YOUR ROADS



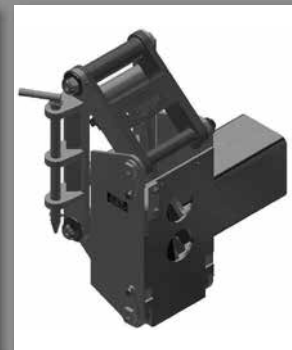
ParaGlide Wing Post

The Monroe Truck Equipment **ParaGlide Wing Post** helps municipalities across the country tackle snow removal challenges.

- Multi-function wing that is capable of widening shoulders or performing limited benching to help clear roads
- Easily moves over obstacles
- Operates faster, handles deeper snow, and responds quicker to contour changes than traditional slider type wing posts



Rest position



Full float position



Learn more at
municipal.monroetruck.com



MONROE
MUNICIPAL TRUCK EQUIPMENT

Local Officials Day at the State Fair!



HIGHWAY COMMISSIONER (Huntsville Township/Schuyler Co.) and TOI President Danny Hanning speaks with Illinois State Treasurer Michael Frerichs.



MANLIUS TOWNSHIP (LaSalle Co.) Administrator Angie Echeverria; Meriden, Ophir, and Troy Grove Townships (LaSalle Co.) Mutli-Township Assessor Debra Lane; TOI Executive Director Jerry B. Crabtree; Manlius Township (LaSalle Co.) Supervisor Amy Victor; and Bruce Township (LaSalle Co.) Township Clerk Marsha Johnston.



SAINT ROSE, Wheatfield, Irishtown Townships (Clinton Co.) Multi-Township Assessor Brad Knolhoff and his family.



LOCAL OFFICIALS DAY Attendees enjoying the nice weather and getting lunch catered by Poe's on the Hill.





ATTENDEES OF the Local Officials Day.



TOI DIRECTOR of Member Services Brad Ruppert, TOIRMA Associate Director Matt Knight, Illinois State Treasurer Michael Frerichs, TOI Executive Director Jerry B. Crabtree.

Heritage Tourism

Provides Economic Boost for Communities in Illinois

By Heather Feezor, Looking for Lincoln

HOW CAN SMALL AND LARGE communities leverage their history for economic growth? One answer is heritage tourism!

Communities all across Illinois are discovering the benefits of heritage tourism. The Abraham Lincoln National Heritage Area (a.k.a. Looking for Lincoln) is leading the charge across a large area of Illinois to help promote stories of the life and times of Abraham Lincoln. By interpreting the area's unique past into well-researched and compelling narratives, the public can uncover the hidden history that makes each community unique.

The Abraham Lincoln National Heritage Area (ALNHA) is a 43-county region of Illinois designated by Congress in 2008. It is the only National Heritage Area named for an American president, and works in partnership with the National Park Service to tell the stories of Lincoln's life and times in Illinois. Looking for Lincoln, the coordinating entity for the



ALNHA, was established to work with communities in Illinois to promote heritage tourism as an economic driver.

How does a National Heritage Area like Looking for Lincoln create economic activity?

First, Looking for Lincoln CONNECTS communities. By coordinating travel and history information throughout an entire

geographic zone, visitors and historians can find a central location about the heritage area topic. For the ALNHA, those who have interests in Abraham Lincoln will be able to find nearly all the relevant sites and events collected into a single website or travel guide. That information then provides an easy way to start exploring the area, and spending money along the way.

Second, Looking for Lincoln INVESTS heavily in wayside exhibits and historic interpretation. Currently, over 250 signs and informational panels have been placed throughout the national heritage area to help guide the public through the highlights of Lincoln's life and times. These high-quality exhibits were paid through a partnership of grants, sponsorships, and individual community support. The uniform appearance and well-researched information ties together the disparate histories, making the entire 43 county area



into a contiguous story.

Third, the national heritage area PROMOTES the entire region. Looking for Lincoln provides materials so each community can market the entire area as a whole, while still promoting their own local sites. Materials include websites, social media, banners, wayside exhibits, logos, brochures, banners, promotional videos, activities for children, and so much more. These professional materials would be out-of-reach for many small communities to produce alone, but by working together, they can project a professional image which raises the profile of all locations across the state. In addition, Looking for Lincoln does its own advertising and outreach, acting as codifying voice for the myriad of sites spread around the region.

Finally, a national heritage area actively ENGAGES both community stakeholders and potential visitors through history programming and events. These programs include re-enactments, musical performances, online video presentations, appearances by re-enactors, promotional videos, and other related events. These activities are created in collaboration with participating communities, with the national heritage area providing financial, advertising, and technical support.

Currently, ALNHA works with twenty-nine designated Looking for Lincoln communities. To become an official community, each group must go through a designation process to ensure they meet the high standards to become an active part of the organization. At the end of the designation process, communities gain full access to branding and promotional materials including the area-wide visitor guide, community signage, social media promotion, participation in historic programming, and much



more. They are also able to utilize the many educational, interpretive resources, and professional training opportunities.

Once all elements are in place, they receive the full backing of the national heritage area, with state and local resources helping promote the community. Small communities that were once passed-over become part of a larger network. Heritage tourists can now more easily discover these unique communities, and the stories they tell.

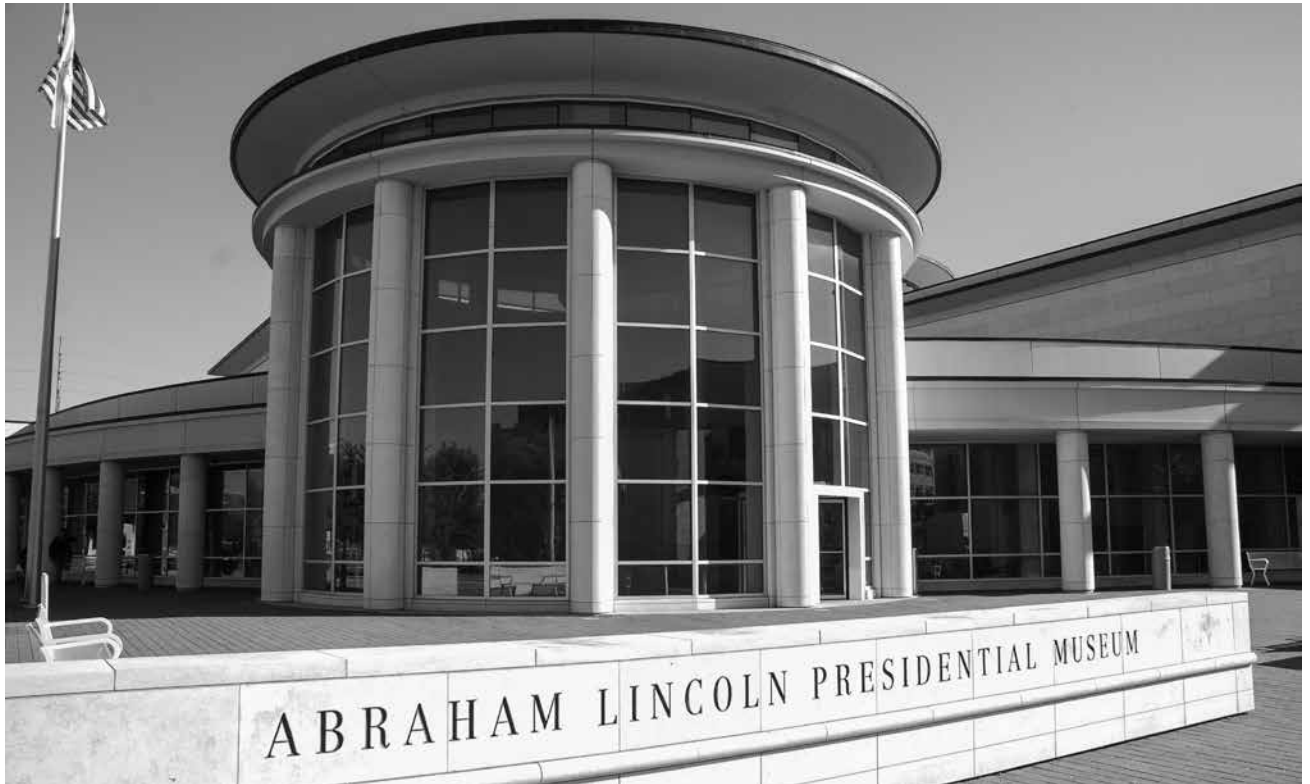
Working together, national heritage areas like Looking for Lincoln can help boost the economy of both small and large communities. By providing support, promotion, and resources to raise their profiles, these small hidden gems of history can be newly discovered.

Learn about Looking for Lincoln at: www.lookingforlincoln.org

Learn more about heritage areas from the National Park Service at: <https://www.nps.gov/subjects/heritageareas/index.htm>

Visit the

Abraham Lincoln Presidential Museum!



THE ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM is home to one of the world's greatest collections of Lincoln documents and artifacts. It houses irreplaceable letters written by and to Lincoln, unique artifacts from his life, and books and art exploring his impact on the world. The greatest Lincoln scholars make their way to the library to research his life.

Meanwhile, some 250,000 people each year visit the museum to learn about—and be inspired by—his service to the country. In the Treasures Gallery, the heart of the museum, they see items like a signed copy of the Gettysburg Address, the last axe Lincoln ever used, and the key to his Springfield home.

The museum offers incredibly detailed exhibits that immerse visitors in scenes from Lincoln's life, from reading by the fire in a log cabin to debating the Emancipation Proclamation in his office. Exhibits are supplemented by fascinating multi-media shows ("Ghosts of the Library" explains the ALPLM's mission while also mystifying the audience!) and historic interpreters who talk to visitors about the past.

In addition to permanent exhibits, the ALPLM offers an ever-changing array of temporary exhibits. Past topics have included the four presidents



BIBLE PRESENTED to Abraham Lincoln by the Ladies of the Citizens Volunteer Hospital of Philadelphia. On display at the Abraham Lincoln Presidential Museum.

from Illinois, the life of John F. Kennedy, Civil War medicine, the rivalry between the Chicago Cubs and St. Louis Cardinals, and Abraham Lincoln's greatest speeches.

The library also contains literally millions of items about general Illinois history. Do you want to study the earliest maps of the state? Looking for newspapers that served African American readers during the Great Migration era? Researching the life of poet Edgar Lee Masters? The ALPLM's collections cover it all.

ALPLM staff share that knowledge with the world in many ways. Historians speak at public events. The Oral History Program records the memories of Illinois residents and makes them available online. The education team provides lesson plans to teachers and plans activities for students. Experts on newspapers, photographs and letters field public inquiries.

The roots of the Abraham Presidential Library and Museum stretch back to 1889, when the state created a historical library. In 2004, that library merged with the new presidential library, which was itself part of the Illinois Historic Preservation Agency. Thirteen years later, the governor and General Assembly decided the ALPLM would be more effective as a stand-alone agency.

For more about the ALPLM, visit www.PresidentLincoln.illinois.gov.

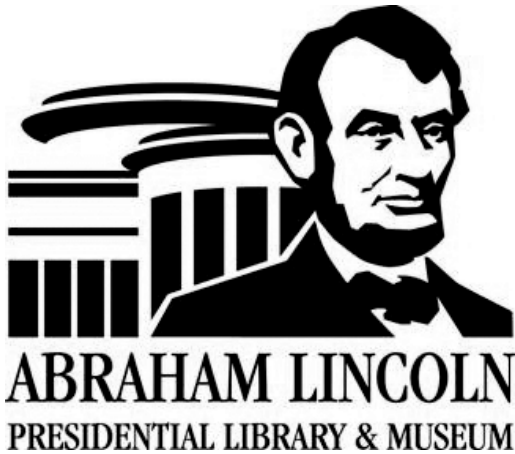


FIRST LADY Mary Todd Lincoln's Dress Exhibit at the ALPM.



FIGURE OF a young Lincoln on display at the ALPM.

26 Things You Should Know About Abraham Lincoln



1. Much of the popular common knowledge about Lincoln is not true.
2. Lincoln's life is both an American success story and an American tragedy.
3. Lincoln was born in Kentucky. He grew up helping his family carve a farm out of a wilderness, first in Indiana and later in Illinois.
4. Lincoln had few opportunities for schooling and yet he demonstrated an extraordinary interest as a boy in reading and the acquisition of knowledge.
5. Not a handsome or socially refined man, Lincoln won the admiration and respect of his peers. He had a series of painful courtships with women as a young man.
6. He was both emotionally vulnerable and ambitious. His ambition often lifted him out of his depression.
7. At New Salem, Lincoln experienced many obstacles as he defined himself. Despite these disappointments, he left for Springfield in 1837 as a skilled debater, politician, lawyer and leader.
8. Despite the popular depiction of Lincoln as a folksy country lawyer who charmed juries with humor, he was well prepared in the courtroom with an excellent knowledge of the law and a fine strategic mind.
9. Lincoln relied upon his successful career in law to earn a handsome income, professional stature, self-confidence as a speaker and debater, and valuable political exposure.
10. Lincoln was an advocate of economic modernization. Politically, he benefited from new technology such as canals, railroads and the telegraph.
11. Lincoln embraced the American political system as defined by party politics. He was a zealous Whig and a founder of the Illinois Republican Party. For Lincoln, politics defined all dimensions of American life and gave meaning to the promise of America.
12. Like many men of his day, Lincoln abhorred slavery. Lincoln embraced colonization as a humane remedy to the institution of slavery. He recognized the humanity of blacks, eventually embracing constitutional emancipation and limited black suffrage.
13. Lincoln never joined a church but he had a thorough knowledge of the Bible and believed in divine providence.
14. The Lincolns lived in a White House very different from the one where the president lives today—their life was less grand and the public had greater access. As both Commander-in Chief and President, the demands of office took a terrible toll on Lincoln.
15. As President, Lincoln was able to get Northern individuals and groups with very different views and positions to support the common effort of preserving the Union and ending slavery. Lincoln believed that the American Republic represented the “last best hope” as a democratic example for the rest of the world.
16. Lincoln held the nation together during its darkest hours and became the most beloved and most hated president in our history.

17. As Commander-in-Chief, Lincoln had the greatness to be a tenacious adversary and a compassionate conqueror in the bloodiest war in American history.
18. Lincoln struggled to find a general who could win the war.
19. As part of a larger conspiracy, John Wilkes Booth shot Lincoln during a performance of the play, "Our American Cousin" on April 14, 1865, just days after Lee's surrender.
20. Lincoln's untimely death provoked a massive outpouring of grief. His funeral—one of the largest, lengthiest, and most famous in American history—involved a series of events that were considered respectful and sincere at the time, but that today seem macabre and unusual. The funeral added a new dimension to the already evolving Lincoln legend.
21. As a national public reaction to Lincoln's death—the first president to be assassinated—a burial monument was constructed in Springfield to honor him. This was paid for with public and private funds. The National Lincoln Monument Association was formed to oversee this.
22. Lincoln did not immediately rest in peace. Two conspiracies and one attempt to steal his body were made. He was not finally interred until 1901.
23. Lincoln's words still have the power to inspire and move us.
24. Although Abraham Lincoln and Mary Todd came from different backgrounds, their marriage lasted 22 years and included love for four sons as well as a shared passion for politics.
25. The Abraham Lincoln Presidential Library and Museum preserves, protects, curates and showcases the world's foremost collection of original documents in Lincoln's hand, plus the world's foremost collection of research materials for the study of Lincoln's pre-presidential life plus other priceless national treasures from Lincoln's life and times.
26. The Abraham Lincoln Presidential Museum serves as a gateway to stimulate visitation to other Lincoln sites and other Illinois historical sites.

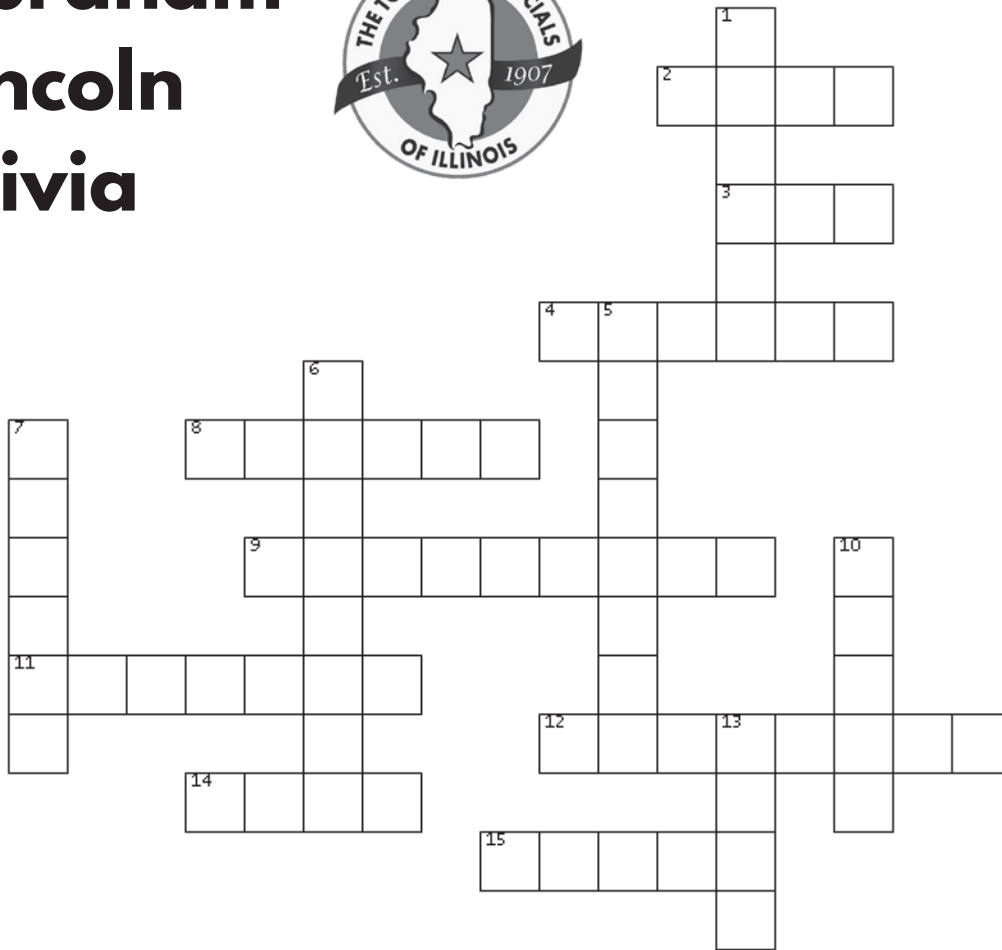
— Provided by the Abraham Lincoln Presidential Museum

Call for Submissions

Want to share the accomplishments and achievements of your Township? Submit any pictures and articles to kaylaetoi.org and you might just be in the next issue of *Township Perspective!*



Abraham Lincoln Trivia

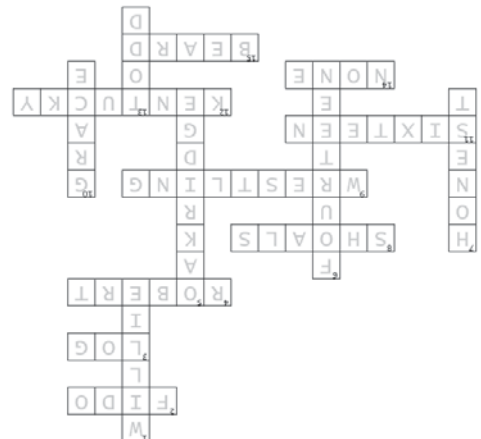


ACROSS

2. Who was the Lincoln family pet?
3. What type of cabin was Lincoln born in?
4. What is the name of Lincoln's eldest son?
8. Lincoln received a patent for a device that lifted boats over _____?
9. What sport did Lincoln excel at?
11. Lincoln was President Number _____?
12. What state was Lincoln born in?
14. What school did Abaraham Lincoln Attend?
15. He was the first president to have a _____?

DOWN

1. Which Lincoln son died in the White House?
5. Where is Lincoln entombed?
6. What size shoe did Lincoln wear?
7. What was Lincoln's Nickname?
10. What was the name of the girl who convinced Lincoln to grow "whiskers?"
13. Mary _____ Lincoln



DIRECTORY OF PROFESSIONAL SERVICES

Brent (309) 231-4559

Willa (309) 231-4556

Ace In The Hole Spray Patching & Crack Sealing

Owner: Willa Warnkes-Sipp
15820 McDonald Road
Hanna City, IL 61536

Bonded & Insured



Gateway Pipe & Supply, Inc.

RAILROAD TANK CAR CULVERTS
8 ft., 9 ft., and 10 ft. diameter by .500 wall thickness, 30 ft. to 50 ft. lengths
RAILROAD FLAT CAR DECK BRIDGES
10 ft. Wide - 89 ft. Long
SPRINGFIELD, ILLINOIS - DES MOINES, IOWA - HOUSTON, TEXAS
DELIVERED PRICES AVAILABLE UPON REQUEST
GARY LAKOWSKI 636-346-3320

GIFFIN WINNING COHEN & BODEWES, P.C.

ATTORNEYS AT LAW

ATTORNEYS
HERMAN G. BODEWES
hbodewes@giffinwinning.com
CREIGHTON R. CASTLE
ccastle@giffinwinning.com
MATTHEW R. TRAPP
mtrapp@giffinwinning.com
JASON E. BROKAW
jbrokaw@giffinwinning.com

MYERS BUILDING, SUITE 600
1 WEST OLD STATE CAPITOL PLAZA
SPRINGFIELD, ILLINOIS 62701
Phone (217) 525-1571
Fax (217) 525-1710
giffinwinning.com

Providing Legal Service Throughout
Central Illinois for Over 100 Years

MIDSTATE ASPHALT REPAIR, INC.

SPECIALIZING IN SPRAY PATCH
APPLICATIONS IN CENTRAL ILLINOIS



SCOTT HOSTETLER
PRESIDENT / OWNER
(309) 264-1795

SCOTT@MIDSTATEASPHALTREPAIR.COM
WWW.MIDSTATEASPHALTREPAIR.COM

Your Business should be here!

For information on advertising, contact Katie Hart, Director of Sales

Township Perspective Magazine

c/o R&B Productions Inc.

423 N. Brandywine Drive, Suite D • Peoria, IL 61614

Phone 309-693-9667 ext 14

Fax 309-693-3465

Email katieh@rbpro1.com

**MICROSURFACING
CAPE SEAL
MICRO SEAL**

A New Alternative in
Pavement Maintenance



ASC Asphalt Stone Company, Inc.

Call Lisa Nasso or
Michael Davidsmeyer
consultation and pricing
217/243-9791

Township Perspective ads get results!

Advertisements in
Township Perspective reach over
11,000 readers across Illinois
every month.

Publication reaches:

- More than 11,000 township/road district officials
- More than 605 miscellaneous subscriptions (including state and federal agencies, township staff, news media, and libraries)
- 177 state legislators and 21 U.S. Senators and Congressmen

To learn how you can target this audience with your company's ad, call Katie Hart at (309) 693-9667 ext. 14 or Email: katieh@rbpro1.com

The Scoop on Supervisors

By Sherrill Knorr

President, Township Supervisors of Illinois



ON JULY 28, I attended the TOI educational session in Bloomington. As I reflect back on the things I learned that day, one really stands out for me and I am sure for most township officials.

Township Officials Need to Work Together.

Recently, I have seen more articles about townships than ever, and most are one official blaming another of something they may or may not have done. Townships are under attack right now. There are those that encourage consolidation or elimination. As I see it, it's not going to be the legislators that dissolve us, we are going to do it to ourselves if we do not focus on ways to work together!

I am here to ask—no, *encourage*—all township officials to look not just at your own job, but the jobs of the other officials. Each of us has a specific job to do. Find out what yours and the other officials' jobs and duties are. The current 2022 Laws and Duties Handbook has a wealth of information that describes just that. If you are still unclear, ask them. You may be surprised at what you find. Just because you may not like what someone is doing or saying, ask before you react publicly. Even if the answer is not the one you want to hear, chances are it is the correct one.

TOI is available to help you with any problem you seem to have or point you in the right direction. Do not think that your problem is unique to anyone else. I'm sure most things that TOI get asked have been asked many times before. Solutions won't happen

unless both parties know there is an issue. When you finally get the conversation started, don't place blame on each other. We are all here to serve the residents of our Township to the best of our ability, that's why we were elected in the first place. So, serve your residents! Be there for you residents! Show them that electing you was their best decision.

As of September, the Supervisors division will have completed their educational training for 2022. I want to thank all who attended our programs in 2022. Your interest in learning more about your job is greatly appreciated. We have set up our training dates for 2023. Next year we are very happy to join with the Township Trustees to provide even better training. As the voting members of the township board, we felt they should be our first collaboration. We are hoping to join with each division in the coming years. Subject has not been decided as of this writing but you will be informed as soon as one is finalized. Our meeting dates for 2023 are:

| | |
|-----------|---------------------------|
| June 16 | Drury Inn in Mt Vernon |
| July 14 | Radisson in Rockford |
| July 28 | Doubletree in Bloomington |
| August 11 | Bally's in Rock Island |

The Supervisors will also be doing a GATI training on Saturday, November 12 from 1 p.m.-5 p.m. before the TOI Conference. We have scheduled Attorney John Rellingshafer to speak and are planning on discussing Emergency Assistance. We will also have a session at the conference on Monday November 14 from 4 p.m.-5 p.m. discussing beginning General Assistance with an intake template and flow chart.

If you haven't registered for the TOI Conference November 13-15, please do so now. It not just the educational session where you learn, its in the networking with other officials.

Tire Chains
1-800-435-3450



**Galva Iron
& Metal Co.**

General Assistance Training and More ...
Sponsored by the Township Supervisors of Illinois

When: Saturday, November 12, 2022 at 1:00 p.m. – 5:00 p.m.
Where: Crowne Plaza, Springfield
Cost: \$30/Person (payable to Township Supervisor's Division)

AGENDA

| | |
|-------------|---------------------------------------|
| 1:00 - 2:00 | Emergency Assistance |
| 2:00 - 3:00 | Case Examples |
| 3:00 - 3:15 | Break |
| 3:15 – 4:30 | Ask the Attorney – John Redlingshafer |
| 4:30 – 5:00 | Questions and Answers |

OVERNIGHT ACCOMMODATIONS

For room reservations on Friday, November 11th ONLY – contact the Crowne Plaza directly at (815-529-7777) and indicate you are with the TOI Supervisors Division event.

If attending BOTH the Supervisors event AND the TOI Conference, make your reservation through the online link or housing form, and indicate all nights needed for both events.

Registration is limited to 100 attendees. For questions, please contact Amy Victor at alvictor@sbcglobal.net or 815-830-2475 and Deb Skillrud at dskillrud@cityblm.org or 309-343-2726.

PLEASE PRINT

County _____ Township _____

Name _____

Title _____

Address _____

City/Zip _____

Daytime Phone _____

Email Address _____

Please include the name and title of each additional person attending.

PLEASE SEND \$30/PERSON TO:

**TOWNSHIP SUPERVISORS OF ILLINOIS
3217 Northfield Dr.
Springfield, IL 62702**

Clerk's Corner

By Lisa Hodge

President, TOI Clerks Division



We preserve the history of our Township as it happens

November 13-15, 2022: TOI Conference

I HOPE THAT YOU (returning or newly elected) are going to attend the TOI Conference this November. The Clerk's Division is sponsoring two Education Sessions: Records Retention, presented by Mr. Bob Boots from the State Archives and the other session is a skit called: "A Year in the Life of a Clerk", presented by the Clerks Board.

It's been two years since we gathered in-person, for the TOI Conference. The format is a little different from what our returning Township Clerks will remember, but the valuable education component has not changed. TOI is offering 22 Education sessions during the Conference.

In the Vendor Hall, the Clerk's Division will have a table set up. Please stop by and visit! We will double check your dues status and give you a sticker (if you are paid) to make entering the Tuesday, November 15th business meeting easier. The business meeting has a full agenda. We will have a wonderful Give-Away, the revised By-Laws will be discussed and adopted, and we will hold elections for the Clerks Board of Directors.

Thank You!

Thank you to all the Clerks that attended the five education events to date. The Carbondale (evening) location is September 15th. We received a lot of positive comments from the Clerks that attended the three Day events, regarding the "breakout" session. The day events had the time and space for a "breakout" session. We were happy to help answer the questions of some of the Clerks.

Another "Thank You" to the Highway Commissioners that attended the Summer Seminar in Peoria, last month. The Clerk's Division presented a short program on "Clerks Duties & Responsibilities". Our presenters, Sherry Tite and Pam Bruner were well received by those in attendance. Thank you, Sherry and Pam!

September Deadlines

There are several deadlines to be met in September if your Township's fiscal year begins April 1st. September 27th is the last day to file the Annual Financial



MICKEY GORAL, from TOIRMA, was a presenter at the Township Officials of Kane County meeting on July 20, 2022, pictured here with Blackberry Township (Kane Co.) Township Clerk and TOI Director Lisa Hodge.

Report with the State Comptroller and the County Clerk. This report also serves as the Fiscal Responsibility Report Card.

September 30th is the last day for the Supervisor to prepare the combined Annual Treasurer's Report for the Township and the Road District. This report must be sworn to and filed with the County Clerk. It is also the last day to publish the Annual Treasurer's Report in an English language newspaper. However, if your Township has an audit conducted by a certified public accountant and a report of such audit has been filed with the County Clerk, you only have to publish a notice of availability of the report. The notice of availability needs to include, at the very least, the time period covered by the audit, name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected. *CPA audit required at the end of Supervisor's term or if vacancy occurs anytime in the position of Supervisor.*

Attention All Clerks

At the Clerk's Division Meeting at the TOI Fall Conference, we will be electing new Officers and Directors to serve on the TOI Clerk's Board. We will be electing a President, Vice-President, Secretary,

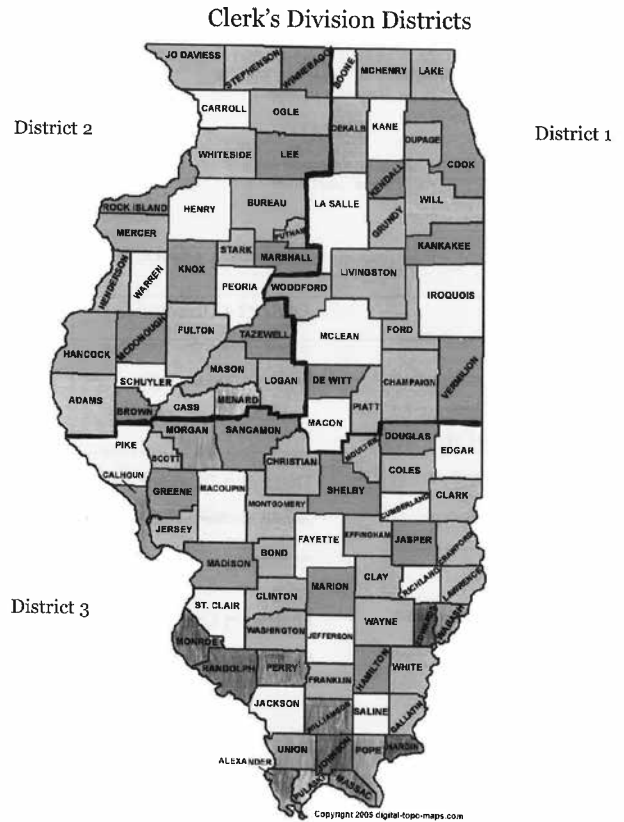
Treasurer, and two Directors for each of our three Districts. If you are interested in serving in one of these positions, you must submit your intention in writing to Sherry Tite at 41 S. 19th St, East Alton, IL 62024 or via email at wrtclerk@woodrivertwship.com. The nominating Committee will be meeting September 24th to pick their suggested slate of officers and directors to submit at the Conference. All letters of intent must be received prior to the September 24th meeting to be considered for placement on the ballot.

To qualify for any position, you must be a dues paying member in good standing. To qualify for a Director, you must live in your district. To qualify for an Officer you must first have served as a Director.

Revised By-Laws

The Clerk's Division will discuss and adopt our By-Laws at the November 15 Business Meeting. Please review the revised "DRAFT" By-Laws that are printed here.

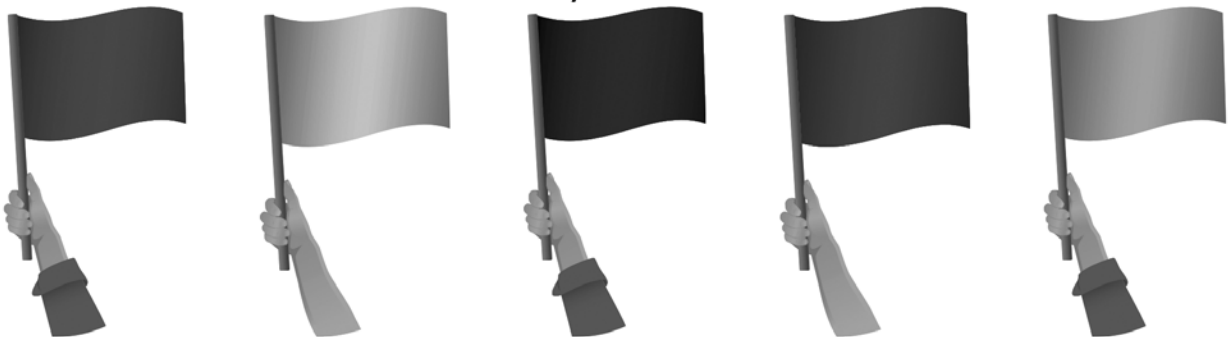
If you have a question/suggestion, please send it along to me. Email me at clerk@blackberrytwp.com, write me at 43W390 Main Street Road, Elburn, IL 60119, or call 630-365-9109, ext. 5.



PARADE OF FLAGS!

On Monday November 14, 2022 during the Opening Session of the 115th Annual TOI Conference, the Annual Parade of Flags will resume!!
 If your township has a flag, and you would like to be part of the Parade of Flags, please contact Kayla Jeffers kayla@toi.org for more information!!

See you there!





Township Clerks of Illinois

Division of THE TOWNSHIP OFFICIALS OF ILLINOIS

We preserve the history of our Township as it happens.

We, the Township Clerks of Illinois (TCI), hereby declare that we are organized under the jurisdiction of the Township Officials of Illinois and will function not as a separate organization, but as a Division of Township Officials of Illinois (TOI), the Parent Organization.

BY-LAWS

Article I NAME

1A The name of this organization shall be Township Clerks of Illinois (TCI), an incorporated not-for-profit association (for the purposes of incorporation may be referred to as The Township Clerks of Illinois Association), being a division of the Township Officials of Illinois (TOI), also known as the Clerks Division of the Township Officials of Illinois.

Article II ORGANIZATION GOALS

2A The goals set forth by the Township Clerks of Illinois (TCI), an incorporated not-for-profit organization, is to provide educational opportunities with training for Township Clerks by conducting educational conferences in geographical locations and to promote legislation beneficial to the operation of township government.

Article III MEMBERSHIP

- 3A Membership in this organization shall be limited only to a duly elected or appointed township clerk, who is a dues paying member in good standing with the Township Clerks of Illinois and its Parent Organization. Membership shall allow the right to vote at all scheduled business meetings.
- 3B Only a voting member in good standing shall be eligible for nomination to hold office in this organization. Any person elected to an office that ceases to be a voting member in good standing shall no longer be eligible to hold office and surrender their resignation effective immediately.

Article IV OFFICERS AND BOARD OF DIRECTORS

- 4A The Officers of this organization shall consist of the President, Vice President, Secretary, Treasurer and Immediate Past President, who shall be its Executive Board. The Board of Directors shall consist of the Executive Board and up to nine (9) elected or appointed District Directors, with two of each of the Districts and three (3) At Large.
- 4B Officers shall be elected at the same time and place where the Parent Organization holds its Annual Educational Conference and they shall be elected by a majority vote of the members who are present in attendance or participating electronically.
- 4C Any member seeking election or appointment to the Board of Directors of TOI, the Parent Organization, shall have first served as a Board member of this organization and shall be appointed by the President with the advice and consent of the Board of Directors.
- 4D The Offices of Treasurer and Secretary may be elected from the full membership based on qualifications.

Article V POWERS AND DUTIES OF OFFICERS

5A The President shall be the Chief Executive Officer of this organization, preside at all meetings and serve as Ex-Officio member of all committees. The President shall be charged with determining the Committee needs and shall appoint Chairpersons for each Committee. If they are unable to serve, the President

shall appoint an alternate. Should a vacancy or an unexpired term of District Director, At Large Director or an Officer occur, the President shall fill the vacancy within 60 days with the advice and consent of the Board of Directors. Any Board Member not re-elected as a Township Clerk, effective May 15th of an election year, the office shall be considered vacant and the President shall fill the vacancy within 60 days with the advice and consent of the Board of Directors. And, this position shall be filled until the Annual Educational Conference. In the event of unexcused absences of any board member, which causes his/her removal, the President shall appoint a replacement with the advice and consent of the Board of Directors. At Large Directors shall be appointed by the President.

5A.1 In the event that the office of President is vacated, the office would first be offered to the current Vice President to fulfill the remaining term. The Vice President vacancy that is created, would be filled by the newly appointed President within 60 days with the advice and consent of the Board of Directors.

In the event that the Vice President does not wish to accept the position of President, the duties of finding a replacement President would then be charged to the Nominating Committee. The appointment to fulfill the remaining Presidential term should be done within 60 days and with the advice and consent of the Board of Directors.

5B The Vice-President shall be charged with and preside at all meetings in the absence of the President.

5C Coordinating the administrative needs of this organization, the Vice-President will also be responsible to coordinate all aspects of Public Relations to include: i.e., Monthly Article in the Perspective Magazine, Website, Facebook and other social media input but not limited.

5D The Secretary shall be the recorder, preserver and keeper of all records and hold bonds for the President and Treasurer. Copies of the minutes taken at District and Board meetings shall be provided to each Board member within thirty (30) days of the proceeding.

5E The President and the Treasurer shall be the custodians of all funds and shall be bonded for an amount sufficient to meet the maximum deposits made to the treasury of the organization for that fiscal year. Funds received shall be deposited within five (5) business days after receipt of same. The Treasurer shall disburse these funds at the direction of the President and/or the Executive Board and give a regular accounting of funds, not less than quarterly or four (4) times per year.

5F The District Directors are charged with assisting the Vice-President as requested, shall attend the District Education Sessions, mentor new clerks in their District, and serve on Committees as deemed necessary by the President or the Executive Board.

5G The At Large Directors will complement and/or assist the District Directors, shall attend the District Education Sessions, and serve on Committees as deemed necessary by the President or the Executive Board.

5H The Executive Board shall manage the day-to-day business of this organization. The Board of Directors shall vote on all appointments to fill a vacancy as it occurs.

Every attempt shall be made to fill a vacancy within sixty (60) days of its occurrence.

5J The Immediate Past President shall serve as the Chairperson of the Nominating Committee and charged with verifying the anticipated vacancies for the next year prior to August of each year, arrange for a posting of the vacancies in the September edition of the Perspective magazine, provide instruction on how all members can apply to serve on the Board of Directors, and actively seek individuals who express an interest in serving.

Article VI TERMS OF OFFICE

6A An Officer's term of office shall be two (2) years, nominated and elected by the members present in attendance or participating electronically at the business meeting during the Annual Educational Conference. To qualify for nomination or appointment to said position, candidates shall be a dues paying member in good standing and have served as a District Director or At Large Director (see exception 4D, Secretary and Treasurer).

6B A District Director's term of office shall be two (2) years beginning after the Annual Educational Conference at which they are elected. Each District shall be represented by duly elected or appointed District Directors.

To qualify for nomination or appointment to said position, candidates must be a resident of their respective District, and if elected, be approved by a majority of votes cast by voting members in attendance or participating electronically, during the election held at the Annual Educational Conference.

6C The At Large Directors' term of office shall be two (2) years beginning after the Annual Educational Con-

ference at which they are announced. To qualify for an appointment to said position, candidates must be a resident of their respective At Large District.

Article VII COMMITTEES

- 7A Standing Committees of this organization shall be Nominating, Education, Legislative and By-Laws. Chairpersons and members shall be appointed by the President. Additional committees shall be determined by the President, as needed each year during the first board meeting in January.
- 7B The Nominating Committee shall suggest a slate of officers; and District Directors ~~and At Large Directors~~ for the upcoming election, but nominations must also be taken from the floor, from those voting members in attendance or participating electronically.
- 7C The Education Committee shall coordinate updating the Clerks' Handbook; assist with the preparation of the presentation for the Education Sessions, and create and update brochures and handouts.
- 7D The Legislative Committee may propose legislative action, which must be presented to the Board of Directors prior to being submitted to its Parent Organization for consideration.
- 7E The By-Laws Committee shall be charged with reviewing the By-Laws each year. Any amendments or proposed changes to said By-Laws shall be presented to the Secretary of this organization, not less than thirty (30) days prior to the Annual Educational Conference of the Parent Organization. Board approved items shall then be communicated to the membership not later than the upcoming Annual Educational Conference of the Parent Organization. Final action or consideration shall be given such matter(s) at the next Annual Educational Conference of the Parent Organization, subject to a majority vote of the ~~members present~~ voting members in attendance or participating electronically.
- 7F The Membership Committee shall be charged with organizing the annual Membership drive.
- 7G All committees shall prepare a quarterly report and distribute minutes to committee members and members of the Board of Directors.

Committees shall consist of up to three (3) members in good standing with this organization and its Parent Organization.

Article VIII ADMINISTRATION

- 8A The President shall call no less than two (2) meetings of the Board of Directors each year. In the event of the "absence or inaction" of the President, meetings of the Board of Directors shall be called by the Secretary, subject to written request of any three (3) members of the Board of Directors. Such written request and "notice of call" by the Secretary shall specify in detail the reason for the meeting and the subject matter(s) to be discussed or considered. No less than a five (5) day notice shall be given of any meeting of the Board of Directors. Special meetings of the Board shall be called in like manner, with subject notice being given to such members.
- 8B Notice of meetings and official communications may be sent by mail, e-mail and/or fax to be considered in compliance with any requirements that notice be given to the Board of Directors or the Membership of the Clerk's Division.
- 8C Officers and members of the Board of Directors shall not endorse in the name of the organization or its Parent Organization, any candidate for political office. They can, however, support or oppose legislation affecting Township Government.
- 8D The Sergeant at Arms shall be the Immediate Past President, assisted by the Vice-President.
- 8E A quorum shall consist of not less than six (6) members of the Board who will conduct the official business of the Board and regular membership of the organization. Once a quorum is confirmed, a simple majority vote of ~~those present~~ voting members in attendance or participating electronically shall be sufficient to act upon any matter discussed or considered.
- 8F A quorum of the Board can direct the Treasurer to pay any and all expenses incurred by any Board Member and/or District Director as related to any meeting of the Board or any Educational Conference.
- 8G The outgoing officers shall surrender any and all records pertaining to the Township Clerks organization immediately to the newly elected officers and within thirty (30) days after the election.

Article IX MISCELLANEOUS

- 9A An Audit Committee will be formed to audit the Treasurer's records at the Annual Conference or at the first meeting in January. The Audit Committee shall consist of 3 Directors appointed by the President.

- 9B In the event the Immediate Past President is unable or unwilling to chair the Nominating Committee, the President shall appoint a chairperson to fill the position.
- 9C In the event the By-Laws of this organization, Township Clerks of Illinois (TCI), should conflict with the By-Laws of Township Officials of Illinois (TOI), the Parent Organization, the By-Laws of the Parent Organization shall prevail. This organization further acknowledges its inability to bind the Parent Organization with any and all contracts entered into by this organization.
- 9D Any issue not governed by these By-Laws and not consistent with the By-Laws of the Township Officials of Illinois will be governed by the latest edition of Robert's Rules of Order.

Article X FISCAL YEAR

The fiscal year (September 1 through August 31) of this organization shall be the same as Township Officials of Illinois (TOI), the Parent Organization.

Article XI REIMBURSEMENT OF EXPENSES

Mileage will be reimbursed based on the IRS standard mileage rates.

Approval of the By-laws:

These by-laws as presented by the By-Laws Committee, are hereby duly adopted as amended, by a majority vote of the ~~members present~~ voting members in attendance or participating electronically during a meeting of the Township Clerks of Illinois (TCI), at the Township Officials of Illinois Annual Educational Conference.

Effective and adopted
 this 15th day of November, 2022 by: _____
 President

Attest: _____
 Secretary



2428 W. Farmington Road
Peoria, Il 61604

We Service all Cylinders!

**KOENIG
 BODY
 AND
 EQUIPMENT, INC.**

www.koenigbody.com
1-800-767-7406



Emergency Lighting Systems



Hydraulics



Fenders

From Big to Small...We have it all...If it is not in stock...
 We can order it in...Pumps, Lights, Tool Boxes, Wet kits, Tanks,
 Hydraulic needs, Dump Bodies, Service Bodies, Platforms, Liftgates,
 Trailers, Snow Plows and Spreaders. We can make hydraulic hoses
 while you wait!!!



Tool boxes



Wet Kits



**We are now a BIG TEX
 Trailer Dealer!**



Dump Bodies/Service Bodies



Gooseneck Platforms



Plows & Spreaders

Highway Commissioner's Beat



By Arnold Vegter

President, Township Highway Commissioners of Illinois
Union Grove Township (Whiteside Co.) Highway Commissioner

AS I AM WRITING THIS, I am reflecting on the 2022 THCOI Summer Seminar that was on August 1-3. We had a decent crowd after a two-year absence of this event because of the COVID-19 pandemic.

Having said that, it was very challenging to get this event set up this year, as there was only one pre-pandemic worker left at both the Peoria Civic Center and the Pere Marquette hotel. We were working with all new people who were not familiar with our event, which provided a challenge for us. Alice Reed did a tremendous getting it all coordinated. A very big thank you to her!

We had 130 Highway Commissioners pre-registered with 37 guests, and then we had six complete on-site registration. It was a good number for the event, but slightly disappointing as there are over 1,380 Highway Commissioners in the State of Illinois. The Summer

Seminar is a great event to learn more on the different laws, and the right way to do things in order to avoid legal trouble. Not only do you learn from the presenters that are there, but you can also learn a lot at break time and in the evening after the meetings by networking with other Highway Commissioners from around the state.

THCOI and TOI are here to help you learn to do things the right way, we are not in the business of turning someone away who is looking for advice, and we are here to assist you in doing things the right way. Don't be afraid to reach out to me or anyone on our Board of Director's, or anyone in the TOI office if you have any questions.

Overall, we had a great Summer Seminar with great presenters and a good line of vendors there with equipment to look at. We hope to see you all November 13-15, 2022 at TOI's Conference in Springfield.



ATTENDEES of the 2022 Summer Seminar.



TOI LEGISLATIVE CONSULTANT Taylor Anderson addresses Summer Seminar Attendees.



HIGHWAY COMMISSIONER John Middleton (Northville Township/LaSalle Co.) won TOI's Door Prize at the Summer Seminar. The Prize of a Deluxe Flagpole and Flag Set was presented by TOI Executive Director Jerry B. Crabtree.

Check Your Inbox!

Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email pam@toi.org or kayla@toi.org, or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.

Ready For the Defense



By Steve Judge

Judge Law, LLC

Public Entity Had Absolute Immunity for its Discretionary Decision-Making Maintaining Property Under 2-201 of the Tort Immunity Act

THIS MONTH'S COLUMN discusses the recent First District Appellate Court decision in *Cosovic v. Village of Skokie*, 2022 IL App (1st) 0696U, affirming the circuit court's order granting the Village of Skokie's motion to dismiss arising from an accident at an intersection Plaintiff alleged was obstructed by trees and branches which Skokie failed to maintain.

Plaintiff's complaint alleged that Defendant Skokie acted with willful and malicious disregard to Plaintiff's safety for its failure to:

- (1) properly remedy an unsafe condition;
- (2) supervise, inspect the intersection and maintain the intersection in a safe condition;
- (3) warn the public of the unsafe conditions;
- (4) maintain upkeep of areas surrounding traffic control signs and other devices meant to prevent injury in violation of 745 ILCS 10/3-102 and Sections 90-42 and 90-43 of the Municipal Code of the Village of Skokie; and
- (5) carelessly and negligently permitted trees to obstruct the view of drivers so as to create a dangerous condition likely to cause injury, in violation of the same state and municipal laws. *Id.*

The Tort Immunity Act is a Defense For Public Entities, Not a Source of Liability

Under 745 ILCS 10/ 1-101.1(a), "the legislature specifically provides that the purpose of the Act is to protect public employees from liability arising from the operation of government and the Act "grants only immunities and defenses." 745 ILCS 10/ 1-101.1 (West 2004). The Act serves as an affirmative defense for public entities. If the act were to create additional liability for such entities, it would be counterproductive to its purpose. Accordingly, the appellate court found that the Act could only serve as an affirmative defense for Skokie, not a basis for its liability, as argued by Plaintiff.

Additionally, Plaintiff's complaint fails to plead any facts to satisfy the notice requirement of section 3-102(a) of the Tort Immunity Act.

Notice is a mandatory and absolute element of

plaintiff's case to be pled and proven. § 3-102(a) of the Tort Immunity Act provides specifically that a public entity "shall not be liable for injury unless it is proven that it has actual or constructive notice" of a condition in "reasonably adequate time prior to an injury to have taken measures to remedy" it. (745 ILCS § 10/3-102(a)).

A public entity must have had notice of a defective condition of its property before the accident so as to be able to remedy the condition in order for plaintiff to plead and prove a *prima facie* case. A local public entity cannot be liable for a defect on its property absent notice by virtue of § 3-102(a) of the Tort Immunity Act (745 ILCS 10/3-102(a)).

In this case, Plaintiff did not contend that Skokie had actual notice of the condition, but instead, argued that Skokie had constructive notice of a dangerous condition based upon seven crash reports between 2013 and 2018. *Cosovic v. Village of Skokie*, 2022 IL App (1st) 0696U. If a condition exists for a long enough period of time that the public entity should have known about the condition through reasonable care and diligence, it is found to have constructive notice of the condition. *Mtengule v. City of Chicago*, 257 Ill. App.3d 323, 328-29 (1st Dist. 1993).

Plaintiff failed to allege that the seven accidents were at the specific intersection or that they were even caused by the trees obstructing the intersection, in general. *Cosovic v. Village of Skokie*, 2022 IL App (1st) 0696U. The pleading and proof of notice must be notice of the precise, exact and particular defect involved in the accident. It is not sufficient to plead and prove notice of a similar defective condition at another time at another location. That is, general knowledge of an unlevel sidewalk on one street is not notice of an unlevel sidewalk on another, different street. *Burlingame v. Chicago Park District*, 293 Ill. App. 3d 931, 689 N.E. 2d 234 (1st Dist. 1997) (3 trip and fall accidents on sidewalk 300 ft., several hundred ft., and 75 ft. from accident fall not notice of prior accident on same condition to give notice and constitute willful & wanton conduct) (1 inch height variation in walk not negligence, let alone willful & wanton conduct); *Pinto v. DeMunnick*, 168 Ill. App. 3d 771, 523 N.E. 2d 47 (1st Dist. 1988) (village's knowledge generally that sink-

holes have occurred on parkways not notice of the sinkhole involved in accident).

Additionally, seven accidents over the course of five years was not sufficient actual or constructive notice of a hazardous condition related to trees obstructing views at the intersection. *Cosovic v. Village of Skokie*, 2022 IL App (1st) 0696U. Plaintiff failed to plead that the specific condition which caused her accident was also the cause of the seven accidents from the traffic reports. From what the court was left to surmise, the seven accidents could have been caused by driver error.

Discretionary Immunity Under 2-201

Having failed to sufficiently plead notice, Plaintiff's complaint is also barred under Skokie's absolute immunity for discretionary decisions maintaining property. *Id.* Local government is called upon daily to make policy decisions and exercise discretion in matters where the law sets no prescribed method for performing. Section 2-201, discretionary immunity or judgment-call immunity, of the Tort Immunity Act (745 ILCS 10/2-201) shields public officials and employees from liability from claims arising from those discretionary calls and decisions. Section 2-201 discretionary immunity under the Tort Immunity Act provides as follows:

2-201. Determination of Policy or Exercise of Discretion

§ 2-201. Except as otherwise provided by Statute, a public employee serving in a position involving the determination of policy or the exercise of discretion is not liable for an injury resulting from his act or omission in determining policy when acting in the exercise of such discretion (745 ILCS 10/2-201).

Discretionary acts are "those which are unique to a particular public office, while ministerial acts are those which a person performs on a given state of facts in a prescribed manner, in obedience to the mandate of legal authority, and without reference to the official's discretion as to the propriety of the act."

Snyder v. Curran Township, 167 Ill.2d 466, 473 (1995).

In this case, the appellate court agreed that policies involving the inspection and maintenance of trees and the procedure for responding to accidents related to trees fell within the scope of discretionary acts and discretionary immunity properly applied.

Affidavit of Village Forester

The Village Forester also provided an affidavit identifying the inspection procedures that the Village had in place related to accidents involving street obstructions. *Id.* The Village Forester further stated "that the publicly owned land containing the stop sign at the intersection in question was not obstructed by any trees, bushes, or foliage and there was nothing for the Forestry Department to maintain in order to ensure visibility of the stop sign." *Id.* Plaintiff failed to plead otherwise.

The Forestry Department receives police reports related to incidents involving the condition of trees or forestry as they may be related to or the cause of an accident. *Id.* The Village Forester additionally stated that she had not received any reports related to the intersection at issue in this matter. Again, Plaintiff failed to plead that Skokie had sufficient notice of a problem at the intersection. When facts alleged in an affidavit are not contradicted, they are accepted as true for the purposes of a motion to dismiss. *Antler v. Classic Residence Management Ltd. Partnership*, 315 Ill. App.3d 259, 267 (1st Dist. 2000). In this case, Plaintiff's failure to contest the Village Forester's affidavit or plead otherwise, left the court to accept the Village Forester's affidavit as true.

Conclusion

Accepting all well-plead facts as true under the motion to dismiss standard, the appellate court agreed with the circuit court that Plaintiff failed to state a valid cause of action. Additionally, the appellate court agreed that the Tort Immunity Act could not be a basis for Plaintiff's cause of action. Therefore, the appellate court affirmed the circuit court's dismissal of Plaintiff's complaint.

Need a form?
Check with TOI's
Download Center at
www.toi.org
and see if we've got
what you need!

Rahn Equipment Company

2400 Georgetown Rd.,
Danville, IL 61832

217-431-1232 or 800-252-3159

www.rahnequipmentcompany.com

Also Available
for Rent



**Give Us a Call if You are Looking
for a New or Used Tiger Mower!**



**2022
Illinois Assessors
Association
Officers**

John Dabrowski, President
Cynthia Reeder, Vice President
Sandy Shaw, Secretary
Christopher Kain, Treasurer

Directors

Joe Kral
Neal Wood
Deanna Wilkins
James Weisiger
(Past President)

Officers full address and phone numbers are on the TOI website, Assessors Division

ILLINOIS ASSESSORS ASSOCIATION

2022 - 2023 Biennial Dues

Dear Fellow Assessing Official,

The IAA would like to remind all our Assessing Officials that the education guidelines for Department of Revenue certification Have Changed please review the TOI website for further information.

The 2022 – 2023 Biennial Dues of \$50.00 is now due for Elected or Appointed Assessors. Dues for Deputy, Contract or Associates is \$20.

We continually provide funding for new course development and scholarship funding. Be sure to visit the TOI website for the Assessors Division. This site is full of information for you to access and includes articles from the TOI Perspective magazine, as well as information related to Township Government and the Assessment field. Tracking legislation and our continued presence at the TOI Fall Conference are just a few of our dedicated priorities. Thank you again for your ongoing support.

We are only as strong as our membership. To keep our membership current, please notify me if you are no longer in the assessing field.

Sincerely,

Christopher Kain
I.A.A. Treasurer
(630)-530-8161
chriskain@addisontownship.com

Send the completed form below to:

I.A.A.
Attention: Chris Kain
401 N. Addison Rd.
Addison, IL 60101

Make your check payable to:

Illinois Assessors Association or I.A.A.

2022—2023 IAA DUES REMITTANCE FORM

_____ \$50.00 Assessor / _____ \$20.00 Deputy, Contract or Associate / \$ _____ Voluntary Education Contribution

** A Membership Card will only be sent upon request.

Name — Please Print

Title (Example - Assessor, Deputy, Contract, Associate)

Township

County

Address

City

State

Zip Code

Phone (s)

Email

Illinois Township Association of General Assistance Caseworkers

By Mary Jo Imperato

President, ITAGAC



RESIDENTS CONTACT General Assistance offices searching for emergency financial assistance and often times during screenings other areas of need are identified. These additional services needed are not always provided under the General Assistance offices however there are government programs available to assist them from other entities. Benefits.gov is a website that is easy to use. Residents enter in their information as well as the area they need assistance and the website directs them to available programs, including—but not limited—to Business Loans, Education Loans, Disaster Relief, Employment and Career Development, Family and Children Services, Financial Assistance, Food Assistance, Healthcare, Housing and more. Please visit www.Benefits.gov to familiarize yourself with the site and direct residents needing additional services.

General Assistance Caseworkers Association Update:

The Illinois Township Association of General Assistance Caseworkers is presenting awards at the 2022 Township of Illinois (TOI) conference in November. The Association is accepting nominations for 2022 Outstanding Caseworker of the Year, 2022 Best Innovative Township Program of the Year, 2022 Township of the Year and newly added 2022 Supervisor of the Year. Nominations must be received no later than Friday, October 14th and has not won in the same category in the past two years.

“2022 Outstanding Caseworker of the Year” must be nominated by the Supervisor, Administrator, General Assistance Director/Manager or Case Manager. Candidates should be nominated in relation to the following criteria:

- Service Provided
- Going Above and Beyond Serving Residents
- Improving Services for the Community
- Community Involvement and Impact

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING WHY THIS CANDIDATE SHOULD BE CONSIDERED A RECIPIENT OF THE AWARD “2022 Outstanding Caseworker of the Year”.

“2022 Best Innovative Program” must be nominated by the Supervisor, Administrator or Direct Manager of the Program. This program must be utilized within the General Assistance Department and meet the following criteria:

- Program Description
- Service It Provides
- Outcomes, How This Program Benefits General Assistance Recipients

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING THIS PROGRAM AND WHY IT SHOULD BE CONSIDERED FOR “2022 Best Innovative Program.”

“2022 Township of the Year” must be nominated by Supervisor or Administrator and detail past year’s Township accomplishments and improved services detailing why they should be awarded 20201 Township of the Year.

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING WHY YOUR TOWNSHIP SHOULD BE CONSIDERED FOR **“2022 Township of the Year.”**

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING WHY YOUR SUPERVISOR SHOULD BE CONSIDERED FOR **“2022 Supervisor of the Year.”**

Nominations should be emailed to: mimperato@hanover-township.org by Friday, October 14th.

The General Assistance Caseworker Association Board continues to strive to bring resources to assist in doing our jobs. If you have any topics or organizations you would like to share, please email them to mimperato@hanover-township.org and we will schedule them into an upcoming *Perspective* article.



By Monika Jaroszewicz

MaineStreamers Program Coordinator
Maine Township

Fall Prevention: Staying Safe as You Age



National Falls Prevention Week is September 18-24

FALL PREVENTION may not seem like a lively topic, but it's important. As you age, physical changes, health conditions, and sometimes even the medications used to treat those conditions make falls more likely. In fact, falls are a leading cause of fatal and non-fatal injuries for older adults. Fall threaten seniors' safety and independence while generating enormous economic and personal costs. However, falling is not an inevitable result of aging. Here are some simple measures which can make your home safer and prevent future falls.

Outdoors

- Repair cracks and edges of walkways and driveways.
- Remove high doorway thresholds.
- Trim shrubbery on the main path into your home.
- Have good outside lighting.
- Check that the handrails are not broken and are securely fastened.
- Have leaves, snow, and ice cleared regularly.
- Use sand or salt on walkways during winter months.
- In the garage, clean up grease or oil spills.

Bathroom

- Install night lights.
- Install grab bars by the toilet and in the tub and shower.

- Use non-skid mats or decals in the tub or shower.
- Place a plastic non-slip stool in the shower to sit on, if needed.
- Keep floors dry and clean up all water spots on the floor immediately.
- Secure bath mats with non-slip double tape.
- Remove all throw rugs and tripping hazards from the floors.

Bedrooms

- Install night lights.
- Make sure a bedside light is easy to reach.
- Do not use oversized bedding.
- Keep a telephone by your bedside.
- Have a firm chair with side arms to use for getting dressed.
- Remove throw rugs and tripping hazards from the floor.

Kitchen

- Keep handles on pots and pans turned toward the center of the stove.
- Clean up spills quickly and allow time for drying.
- Avoid hot utensils and knives.
- Position shelves so they are not high or low.
- Place commonly used objects within easy reach.
- If necessary, use a sturdy step stool with grab bar when reaching.
- Keep electrical cables out of the way.

- Remove all throw rugs and tripping hazards from the floor.

Stairways

- Never leave objects on stairs.
- Place handrails on both sides of stairways and use them. Fix all loose handrails. Make sure handrails on both sides of the stairways are as long as the stairs.
- Check carpeting to make sure it is firmly attached along stairs. Make repairs to worn or loose carpet promptly.
- Avoid placing throw rugs at the tops or bottom of the stairways, or properly secure the rug with carpet tape to prevent slippage. Get rid of throw rugs, if possible.
- Have an electrician put in a light switch at the top and bottom of the stairs.

Other Fall Prevention Tips

- Wear low-heel or rubber-soled shoes that are supportive and fit well.
- When using a stepladder, make sure it is fully opened and both spreaders are firmly locked. Do not climb a closed stepladder.
- Add color or contrast paint or tape to grab bars and handrails in your home. Place contrasting color strips on the first and last steps.
- Learn and use mobility aids as needed. Install an electrical emergency response system.
- Turn on lights to avoid dark areas. Replace light bulbs that burn out immediately.
- Arrange furniture to create clear pathways. Keep furniture in the same place.
- Firmly attach carpet with non-skid or double-sided tape.

- Be aware of all pets.
- Keep emergency numbers on or near the telephone.
- Keep smoke detectors on every level of the home and near sleeping areas.

Many older adults experience concerns about falling and may restrict their activities. A MATTER of BALANCE is award-winning program designed to improve fall awareness and to increase general activity levels. This program emphasizes practical strategies to lessen risk of fall. At Maine Township we currently have two staff members that are certified leaders to teach this 8-week course to our seniors 55 and older. In this 8-week program you learn to view falls as controllable, you set goals for increasing daily activity, make changes to reduce fall risks at home and exercises to increase strength and balance.

Every September on the first day of fall, the Falls Free Initiative promotes National Falls Prevention Awareness Day. States are encouraged to host and promote fall prevention awareness and screening activities to draw attention to the problem and offer older adults' practical solutions. For more information, please feel free to visit www.NCOA.org/FPAD.

ITASCSC provides members many member benefits including educational opportunities, networking, and annual awards. Visit itascsc.net for more information. Annual dues are \$75. All townships are eligible to join even if you do not have a formal program for older adults. Contact ITASCSC President Megan Conway at 630-483-5671 or mconway@hanover-township.org for more information or details on membership. We'd love to have you join us!

2022 AMEREN ILLINOIS

BUSINESS
SYMPOSIUM

19

OCTOBER
2022

Registration Now Open

Visit AmerenIllinoisSavings.com/Symposium.



**ENERGY EFFICIENCY
PROGRAM**



ITASCSC

Commitment to Senior Services Awards 2022 Nomination Form

The Illinois Township Association of Senior Citizens Services Committees (ITASCSC) is now accepting nominations for the “2022 Commitment to Senior Services” annual awards. These awards are presented in recognition of outstanding commitment to meeting the needs of older adults within the community. *Award recipients from 2021 are ineligible to receive the same award in 2022.* For a list of previous award winners, visit the ITASCSC website: www.itascsc.net.

Only members of ITASCSC are able to submit nominations. If your Township isn't a member of ITASCSC yet, please visit our website at www.itascsc.net for more information.

How to submit a nomination:

- Check the appropriate award category
- Submit a nomination form and a written narrative for every nomination
- Multiple nominations are welcome
- **The deadline for nominations is October 1, 2022**

____ Township of the Year

____ Elected Official of the Year

____ Innovative Senior Program of the Year

____ Senior Director of the Year

____ Volunteer of the Year (aged 55+)

____ Senior Staff Member of the Year

| | |
|-------------------------------|--------|
| TOWNSHIP: | |
| NAME OF NOMINEE: | |
| DATE OF BIRTH (IF VOLUNTEER): | |
| ADDRESS: | |
| CITY: | ZIP: |
| PHONE: | EMAIL: |
| NOMINATED BY: | |
| ADDRESS: | |
| CITY: | ZIP: |
| PHONE: | EMAIL: |

Please **EMAIL** all nominations to:
Monika Jaroszewicz
 Maine Township
 Park Ridge, IL 60068
 Phone: 847-297-2510 x252
 Email: mjaroszewicz@mainetown.com

Awards will be presented in person during the TOI Breakfast Awards Program on Tuesday, November 15, 2022.
 The Awards program is part of the TOI Annual Educational Conference (which will be held in person this year, 11/13 – 11/15, at the Crowne Plaza Hotel in Springfield).



**Illinois Township
 Association of Senior Citizens
 Services Committees
 (ITASCSC)
 Membership Registration 2022 - 2023**

ITASCSC membership runs from December 1, 2022 – November 30, 2023. Annual membership dues are \$75 for up to two delegates.

Checks should be made payable to **ITASCSC** and mailed with registration form no later than October 15, 2022.

Please submit form and annual dues to:

ITASCSC Membership
 c/o Monika Jaroszewicz
 Maine Township
 1700 Ballard Rd
 Park Ridge, IL 60068
 Phone: 847-297-2510

| | |
|---------------------------------|------|
| TOWNSHIP: | |
| WEBSITE: | |
| ADDRESS: | |
| CITY: | ZIP: |
| FIRST DELEGATE NAME: | |
| FIRST DELEGATE PHONE: | |
| FIRST DELEGATE EMAIL: | |
| 2 nd DELEGATE NAME: | |
| 2 nd DELEGATE PHONE: | |
| 2 nd DELEGATE EMAIL: | |



By Tina Houdek

President, AITCOY

A Message from the President

AITCOY IS LOOKING FORWARD to the Annual Education Conference this November. AITCOY is providing two workshops that week. The first workshop is titled “Youth in a Pandemic: What We Know About the Impact Related to Substance Use and Mental Health. And the second workshop is “Improving the Trajectory: Best Practices in Supporting and Improving Outcomes for Youth. The presenter for both workshops is Laura Donovan. Ms. Donavon is currently a Professor in the Graduate School of Social Work at Aurora University (AU) and is the coordinator of AU’s Accredited Training Program for students pursuing credentialing as a Certified Alcohol and Drug Counselor. She also coordinates the Forensic Social Work track at AU. In addition to her roles at AU, Laura is also in private practice at Joi Counseling Center in Yorkville, Illinois. She holds her clinical licensure as a LCSW along with certifications as a Certified Alcohol and Drug Counselor (CADC), Certified Criminal Justice Addictions Professional (CCJP), Clinically Certified Juvenile Treatment Specialist (CCJTS), Masters Addiction Counselor (MAC), Co-Occurring Substance Use and Mental Health Disorder Professional I (CODP I) and Certified First Response Counselor (CFRC). Clinical practice areas of focus include substance use disorders, forensics, adolescents, depressive disorders, anxiety disorders, as well as, trauma and stressor related disorders.

During these difficult times, we continue to experience drug crisis through Illinois. Overdose deaths continue to be at an all-time high and in some counties underage drinking is increasing. We look forward to seeing all of you at the Conference in November.

Be Safe and Stay Well,

Tina Houdek

Did You Know?

DID YOU KNOW ... you may now dial/text 988 for a mental health emergency, just like you would dial 911 for a medical or safety emergency? This July the national suicide and crisis line simplified into a 3-digit number, that can put you or a loved one in contact with a trained mental health professional. With September being National Suicide Prevention



Awareness month, it is a great time to keep this number handy.

Suicide is the second leading cause of death in people aged 10-34 (National Alliance on Mental Illness NAMI). While there are not always warning signs for suicide, John Hopkins Medicine has shared a few signs to pay attention to in your children: changes in eating or sleeping patterns, loss of interest in normal activities, withdrawing from loved ones, unnecessary risk taking, or even making verbal statements about dying or being gone.

If you are concerned about a child or loved one, its ok to talk about it! Keep open, nonjudgmental communication with your child, in addition to expressing your concern for their safety. You may provide them the 988 crisis line, bring up concerns to a medical professional, or bring your child to the emergency room for evaluation and treatment if there is immediate danger or concern. Do not keep secrets with anyone contemplating suicide, take action and help them get connected to support.

MONARCH Butterfly



With the recent tragic news that our beloved monarch butterflies have been placed on the endangered species list, I feel it is imperative that all townships pull together to take action now to prevent the butterflies' demise.

Milkweed is the monarch's only source of nutrition and is the only plant they use to lay their eggs on. My suggestion is to use Kay MacNeil, our Monarch and Unmowed Acreage Consultant. Kay MacNeil is the director of Milkweed For Monarchs, (MilkweedForMonarchs.info) She is available and willing to take phone calls and consult on your township's No-Mow projects.

Some of you have met Kay in Springfield or at TOI meetings. She is a monarch butterfly expert and experienced at turning unmown township property into a potential butterfly and pollinator area in your township, all of which has a positive impact with your township taxpayers. No mowing in your townships means saving money in the long run, cleaner air, plants capturing water runoff, your property is noticeably prettier because of flowers blooming, butterflies and pollinators find food sources for themselves on your property with no public interaction.

- Does your township have any acreage that you mow but will probably never use? This acreage can be seeded and transformed into a butterfly and pollinator habitat which only may need mowing once a year in October after Monarch Butterfly season is over.
- Do you have areas where you would like to seed common milkweed (*asclepias syriaca*) with grass and quit mowing? Kay has FREE appropriately sized boxes of common milkweed for your acreage. Call her and discuss your project. You just send her a check for what ever the postage label on your shipped box says.
- Do you have an interest in helping to bring back monarch butterflies whose numbers are down 90% in the last few years? Property seeded with milkweed seed (the Only plant monarchs lay their eggs on) can make a Big difference.
- Does your township office get enough traffic from the public for a drop box that holds milkweed seeds and takes donations for the seeds? Most townships find that the donations cover the cost of the seed. (Pretty packets(100) are \$40 including shipping, drop boxes are \$7, shipping \$8.)
- Does your township need a unique new 'freebie' to pass out to the public for parades or Earth Day events? Pretty packets of milkweed seed are perfect for this.
- Need help in training your employees and board members as to the benefits of no-mow property? Kay can help with that. Kay's newly revised award winning youtube.com video, 2018 Update Kay MacNeil Milkweed To Monarchs can be shown free from youtube. This is a great program to use for education and to use for programming at the library, churches, scout troops to help educate the public. No profit is made on the sale of any products suggested by Milkweed For Monarchs. Hopefully costs are covered.
- Three samples of milkweed seeds can be had from Kay for \$2 and a stamped self addressed business sized envelope. This information will be of interest to your public when put in your township newsletter.

She has coloring sheets for kids, which can be copied and distributed to the public. She encourages use of her email and phone number so the public can find her for questions and consultation. She has more photos if you need more or have something specific in mind to put in your township newsletters and you have permission to use these photos. You can also link to her website or directly to her youtube video.

Let Kay MacNeil help you start this new positive addition to your townships' community efforts.



Kay MacNeil—Director Milkweed For Monarchs
815-469-1294
Kaymac60423@yahoo.com
689 Golf Club Lane Frankfort, IL 60423
MilkweedForMonarchs.info

Joseph Patrick Stanfa—President of the Cook County
Township Highway Commissioners Association
Bloom Township (Cook Co.) Highway Commissioner

News From Cook County



By Calvin Jordan

Rich Township Supervisor

Rich Township Travels to the Illinois State Fair for Senior Day



RICH TOWNSHIP (Cook Co.) Supervisor Calvin Jordan (Center with glasses) and a portion of the seniors who traveled for "Senior Day" and a few Rich Township staffers.

CALVIN JORDAN Rich Township (Cook Co.) Supervisor along with the Township Board of Trustees recently traveled to the Illinois State Fair in Springfield to celebrate our seniors throughout the state of Illinois.

In fact, Rich Township transported over 100 seniors to take part in the "Senior Day" activities in which Illinois Governor JB Pritzker led the charge in celebrating our most beloved Illinois residents.

"It was our honor to sponsor this trip for our heroic seniors who have paved the way for so many of us in life. Its so important that as a Township we must always honor and celebrate the enormous accomplishments of these remarkable Americans. The government of Rich Township is committed to continuing our pledge to build a circle of love, respect, and support to every senior citizen within our region." says Supervisor Jordan.

The seniors were overwhelmed with love and appreciation throughout the day. They were able to enjoy the full display of activities in which the Governor and his staff were able to provide. Of course, the culture of the food was widespread and plenty for

all in attendance. The Rich Township seniors were all able to take pictures with the array of their favorite elected officials, entertainers and other notables.

Matteson Mayor Sheila Chalmers-Currin, Cook County Board President Toni Preckwinkle, State Representative Debbie Meyers-Martin, Senator Michael Hastings, Rich Township Board of Trustees, and South Suburban Mayors led hundreds in celebrating our "Senior Mothers" for their contributions and sacrifices in bringing forth diversity in Southern Cook County.

Rich Township Committeeman and Supervisor Calvin Jordan felt compelled to assemble these women who broke ground and lifted racial barriers in southern Cook County that has now blossomed into opportunities, housing, enhanced education, and business development for thousands of people of color.

"Southern Cook County is now considered the mecca for opportunities for people of color. But it was the women who are now over 70 years of age who sacrificed so much to foster a more diverse culture where people of color could feel more comfortable in raising their families." says Committeeman Jordan.

With the evolution of diversity came the election

of women to powerful offices throughout the southland. In 2018, the residents of the Village of Matteson elected its first woman as Mayor of the nearly thirty thousand resident town.

“I am so blessed to have benefitted from the strong women who came before me. While in many cases they lacked the foundation to run for elected office, they remained strong and determined to continue their fight for equality. It was on their backs that I was elected as Mayor. I will always be humbled and

grateful for their undying efforts and experiences. says Matteson Mayor Sheila Chalmers-Currin.

The afternoon was filled with food, fun, laughter, and reflection. The government of Rich Township honored countless women who have had much to do with the upward mobility of people of color throughout the southland. The popular Red Star restaurant of Matteson offered an array of dishes to the pleasure of hundreds of groundbreaking seniors in attendance.



RIPPER, 4"deck bars/RIPPER HD-5" deck bars, Our largest model designed for rip rap, shot rock, And large material. Bar spaces available 2"-30"



TR6 model, Our smallest model-designed for sub Compact tractors and other light duty Equipment. 2" minus fixed bar



MR10 Model, 1-2 yd loaders. Adjustable bar and Cleaner option available. Removable cleaner for more sorting options

D ROCK GRIZZLY

drockgrizzly.com • (715) 889-1175



HD Model, up to 5 yd loader. Heavy Duty grizzly bars standard. Cleaner option available, Removable cleaner for more sorting options



LR8 model, skid steers-mini excavators, Adjustable bar and cleaner option available, AB set up at 2"-adjustable in 1" increments

Hanover Township

breaks ground on Emergency Services Station



RENDERING OF the new Emergency Services Station courtesy of FGM Architects Inc.

HANOVER TOWNSHIP officials hosted a groundbreaking ceremony on June 21, 2022 for the new Emergency Services Station to be located on the Township's Tiknis Campus in Bartlett, Illinois. Once completed, the new facility will feature a training room, live-in quarters for the volunteer-officers, a communications room and equipment bay for the Unit's vehicles.

The officials were joined by State Senator Cristina Castro (22nd - Elgin) who, with members of the Illinois General Assembly, secured funding for the project through the state's capital program, the Build Illinois Bond Fund.

"This new station will allow the Township to serve the community and our first responder partners more quickly and efficiently while expanding our resources and capabilities," said Brian P. McGuire, Hanover Township Supervisor. "Whether it be senior programming, improving the Township's green-space Reserves, or upgrading our Emergency Services response, we continue to pursue creative funding opportunities to serve the residents of Hanover Township."

Officials are optimistic to host a December ribbon cutting for the new station.

The Hanover Township Emergency Services (HTES) Unit is trained to respond to a wide range of emergencies and non-emergency events to either assist primary emergency responders or operate inde-



pendently in times of natural and man-made disasters. This dedicated group of professional volunteers exist to provide a properly equipped Unit to assist Hanover Township residents and the public safety agencies that serve them.

HTES was first certified by the Cook County Department of Emergency Management & Regional Security in 2013 and recertified in 2016 and 2019. The Unit is currently under review for its third recertification.

Officers train weekly on traffic incident management, scene lighting, search and rescue, drone operations,

vehicle driving, first aid and many other topics. HTES also provides gross decontamination services when requested on fire scenes. This process involves removing potentially harmful contaminants from turnout gear.

Medium duty squad trucks provide self-contained breathing apparatus cylinder re-fill (cascade), large diameter hose rolling, and woodland suppression capabilities are also offered. The cascade capability is especially important to allow firefighters to place themselves back in service quickly by having the ability to fill their air cylinders at the fire scene.

HTES is a certified member of the Illinois Search & Rescue Council and is fully trained in search techniques. Complimenting this capability is the HTES Drone Team that assists our ground searchers when an aerial view of a scene is needed. This may include



STATE SENATOR Cristina Castro (22nd – Elgin) offering a few words during the groundbreaking ceremony.



HANOVER TOWNSHIP Supervisor Brian P. McGuire speaking at the groundbreaking of the new Emergency Services Station.

a search and rescue scenario or large structural or wildland fire.

HTES personnel are also trained National Weather Service Weather Spotters. When potential severe weather approaches Hanover Township, members deploy to predetermined locations to monitor the weather and report their observations to the National Weather Service and other jurisdictions. The observations of weather spotters are a key component to the early warning system that issues watches and warnings.

The Unit is equipped with generators, pumps, and chainsaws to respond to flooding and debris occurring from weather-related damage. Following severe weather, members provide damage assessment throughout

the community, reporting information to state agencies if necessary.

Working with the Cook County Sheriff's Department and local police agencies, HTES conducts year-round patrols of the Township providing additional eyes for police agencies.

HTES holds Associate Memberships within the Illinois Fire Department Mutual Aid Box Alarm System (MABAS) Divisions 2 and 12. Additionally, the Unit houses and responds with the MABAS Decontamination apparatus.

For questions about the Emergency Services Station or the Unit's capabilities, please email info@hanover-township.org or call (630) 837-0301.



HANOVER TOWNSHIP officials joined by Senator Castro and representatives from the engineering, construction and architecture firms to break ground on the new Emergency Services Station.

Thank you.

TOI offers our most heartfelt gratitude to officials who have served their communities for so many years and now are passing the torch to the next generation of township officials. We hope you enjoy your well-earned retirement.

DANE WINTERROWD recently left his position within the Bruce Township (LaSalle Co.) Assessor's office to pursue a career in the military. Dane joined the office in the Summer of 2022 as a fieldworker. On August 2, 2022 he checked into his post for Basic Military Training to the US Air Force in Lackland, Texas. Bruce Township applauds both his dedication to their office and also to serving his country! They will sincerely miss him, but know that there is a very bright future ahead of him!



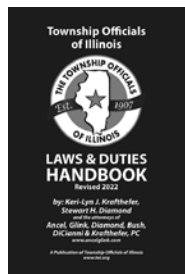
On July 20, 2020 **BRUCE TOWNSHIP** (LaSalle Co.) celebrated fieldworker Dane Winterrowd joining the US Airforce. (L to R) Highway Commissioner Mike Barton, Supervisor Scott Lucas, Assessor Andrea Blakemore, Fieldworker Dane Winterrowd, Trustee Chad Winterrowd, Township Clerk Marsha Johnston, Trustee Margie Kreier, Trustee Henry Araujo.



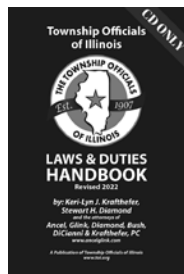
HENDERSON TOWNSHIP (Knox Co.) had a celebration for two retired township officials. Gene Nelson who served for at least 40 years as a trustee, and Tom Egan who served as supervisor for 12 years. Pictured is Gene Nelson (center) receiving a certificate of appreciation from Township Clerk Joann Davison (Left) and Supervisor Kevin Malley (Right).

TOI Bookstore

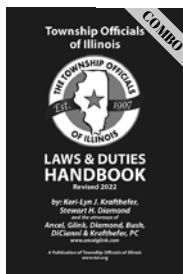
<https://my.toi.org/toi-store>



2022 Laws & Duties
\$35



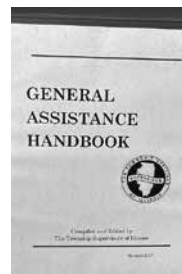
2022 Laws & Duties CD
\$30



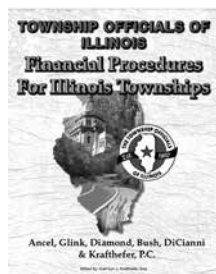
2022 Laws & Duties
Combo
\$30



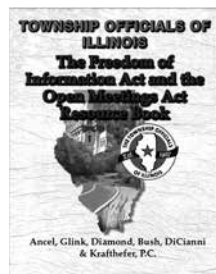
Emergency Assistance
Handbook
\$40



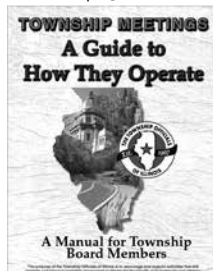
General Assistance
Handbook
\$150



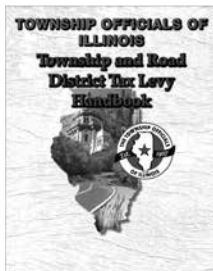
Financial
Procedures for
Illinois Townships
\$15



FOIA & OMA
Resource Book
\$15



Township Meetings: A
Guide to How They
Operate
\$15



Township and Road
District Levy Handbook
\$15



What's My Job?
\$5

Clerks Handbook

- Handbook & Thumb Drive - \$50
 - Thumb Drive only - \$25
- Mail form and check to:*
Katy Dolan Baumer
Hanover Township Clerk
250 S. State Route 59
Bartlett, IL 60103

Questions? Call Clerk Katy at (312) 215-5577 or e-mail her at kdolanbaumer@hanover-township.org

Township: _____

County: _____

Clerk's
Name: _____

Best
Phone: _____

E-mail
Address: _____

Street
Address: _____

City: _____ Zip: _____

E-mail address is essential in order to receive timely updates and other information.

Like us on Facebook! Visit us at TOI.org.

The TOI Bookstore is now exclusively online! Visit our website to find more details on these publications, prices, and discounts! Questions can be sent to the TOI office via phone (217) 744-2212 or via email kayla@toi.org



Township

CLASSIFIEDS

Visit <https://www.toi.org/Township-Perspective/Township-Classifieds/>



FOR SALE

PAC Hydro-Stone 3100 vibratory roller.
Min. Bid \$ 5,000

This truck is sold “As-Is” with no warranty or guarantee of equipment.

All bids must be in by September 26 th at 2 p.m. to:

Plainfield Township Highway Department
22525 W Lockport St
Plainfield, IL 60544

At which time the bids will be opened.

For more info contact:
Doug Shreve – cell: 331-431-2126

FOR SALE

2005 International 4300 Truck, hydraulic brakes. Good tires. Sold with plow and stainless steel salt spreader.

VIN # 1HTMMAAM75H686160
Min. Bid \$ 15,000

This truck is sold “As-Is” with no warranty or guarantee of equipment.

All bids must be in by September 26th at 2 p.m. to:

Plainfield Township Highway Department
22525 W Lockport St
Plainfield, IL 60544

At which time the bids will be opened.

For more info contact:
Doug Shreve – cell: 331-431-2126



FOR SALE

1994 International 4900 truck w/466 Diesel engine, auto trans, 69,200 miles, good tires, runs and works good, cab is good, vin# 1IHTSDAAN2SH636374, 10 ft stainless V box w/hyd drive spreader (5 yrs old) works good and in good cond., Warsaw 11 ft 2-way snow plow (good cond w/new cutting edge last winter) and parallel snow plow hitch. Sells as a package.



Minimum bid \$10,000.

Truck and Equipment sell “as is” with no warranty or guarantee, all bids must be in by Tues. Oct. 11, 2022 at 5 p.m. to:

Cruger Township
914 County Hwy 3
Eureka, IL 61530

For more information and to make appointment to view truck call:

Ron Schmidgall, Hwy. Comm.
309-467-6028

Cruger Twp. reserves the right to reject any and all bids.

FOR SALE

2016 Ford F-250 XL, automatic transmission. Good tires.
VIN # 1FTBF2B65GEB56469
Min. Bid \$ 18,500

This truck is sold “As-Is” with no warranty or guarantee of equipment.

All bids must be in by September 26th at 2 p.m. to:

Plainfield Township Highway Department
22525 W Lockport St
Plainfield, IL 60544

At which time the bids will be opened

For more info contact:
Doug Shreve – cell: 331-431-2126



Township Classifieds Work!

Township equipment sells from our website, www.toi.org/Township-Perspective/Township-Classifieds, and from *Township Perspective*. List your surplus equipment now for results! For \$75 (copy w/photo) or \$25 (copy only), your township ad will be on our website and in the next available issue of *Township Perspective*. Email kayla@toi.org to advertise or for more information.

Township and Road District Checklist

2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at www.toi.org.

| | | | |
|----------|---|----------------------------------|--|
| 09/27/22 | Fiscal Responsibility Report Card* | 35 ILCS 200/30-30 | Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above. |
| 09/27/22 | Comptroller's Report* | 50 ILCS 310/3 50 ILCS 310/6 | Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card. |
| 09/30/22 | Annual Treasurer's Report Completed* | 30 ILCS 15/1 | Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk. |
| 09/30/22 | Annual Treasurer's Report Published* | 30 ILCS 15/2 60 ILCS 1/70-30 | Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected. |
| 09/30/22 | Audit | 50 ILCS 310/6 60 ILCS 1/80-20 | Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor. |

* Assumes fiscal year begins April 1

| | | | |
|----------|--|--|---|
| 09/30/22 | Audit | 50 ILCS 310/6 | Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year. |
| 12/06/22 | Last Day to Determine Tax Levy for Truth in Taxation | 35 ILCS 200/18-60 35 ILCS 200/18-70 | Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary. |
| 12/20/22 | Last Day for Truth in Taxation Notice | 35 ILCS 200/18-80 | Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings. |
| 12/27/22 | Last Day to Hold Truth in Taxation Hearing, Adopt & File Tax Levies | 35 ILCS 200/18-90 | Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk. |

* Assumes fiscal year begins April 1




Building and running a Township Website is easy through TOI's Website Program.

Contact Kayla Jeffers at (217) 744-2212 or kayla@toi.org for more information

Stay up to date on the latest TOI News by giving us your email address!



Are you a TOI member but not receiving emails from us? To get access to emails on upcoming TOI Events, Legislative Reports, and TOI News send your valid email address to pam@toi.org or go online at <https://www.toi.org/about-us/update-contact-information/>

In Memoriam



Bill Cocagne, 73, of Taylorville died August 2. Bill had been a TOIRMA Marketing Representative for the past 30 years, starting in June 1992.

Robert Adams, 84, of Pittsfield died July 20. He was a former Township Clerk and Current Trustee of Pittsfield Township (Pike Co.).

William Doyle, 75, of Lockport died June 24. He was a former Trustee and Tax Collector of Lockport Township (Will Co.).

Stephen Glasnovich, 72, of Galesburg died June 4. He was a former Highway Commissioner of Henderson Township (Knox Co.).

Everett Hoehn 92, of Fillmore died June 7. He was a former Supervisor of Fillmore Township

(Montgomery Co.).

Julie Ivers, 66, of Bridgeport died July 18. She was a former Township Clerk of Denison Township (Lawrence Co.).

Bobby Johns, 86, of Jerseyville died June 7. He was a former Highway Commissioner of Otter Creek Township (Jersey Co.).

Judith Korch, 79, of Harvard died July 4. She was currently serving Township Clerk of Chemung Township (McHenry Co.).

Leslie Lanier, 71, of Perry died July 7. He was a former Highway

Commissioner of Perry Township (Pike Co.).

Albert Lidy, 47, of Dieterich died April 10. He was currently serving as Trustee of Union Township (Effingham Co.).

John Mathias, 82, of Arlington Heights died August 6. He was a former Trustee of Palatine Township (Cook Co.).

Paul Page, 93, of Garden Prairie died July 29. He was a former Trustee of Riley Township (McHenry Co.).

William Richards, 93, of Nashville died June 14. He was a former Trustee and former Township Clerk of Nashville Township (Washington Co.).

Joseph Roberts, 85, of Springfield died June 13. He was a former Trustee of Springfield Township (Sangamon Co.).

Max Schimmelpfenning, 90, of Manito died June 8. He was a former Township Clerk of Manito Township (Mason Co.).

Robert Seys, 83, of Coal Valley died June 7. He was a former Highway Commissioner of Colona Township (Henry Co.).

Jerroll Swope, 76, of Compton died July 22. He was a former Highway Commissioner of Brooklyn Township (Lee Co.).

Clinton Tribby, 84, of Kansas died July 6. He was a former Highway Commissioner of Kansas Township (Edgar Co.).

Mark Vandemore, 84, of Geneseo died June 19. He was a former Assessor of Geneseo Township (Henry Co.).

Harry Vonholt, 89, of Clayton died July 14. He was a former Township Clerk of Concord Township (Adams Co.).

Your assistance is needed ...

To make sure that you, or the officials in your township, receive their issue of *Township Perspective*, please make sure that TOI is notified when there is a change of official or address. We are receiving several address changes from the postal service and sometimes is after we have already sent out another mailing.

Please call the TOI Office toll free at 1.866.897.4688 and ask for Pam or Kayla, or email your change to pam@toi.org or kayla@toi.org.

Your assistance is much appreciated!



115TH ANNUAL EDUCATIONAL CONFERENCE

Step Up to the Plate For



Township Government

NOVEMBER 13

2 pm - 7 pm
*Exhibit Hall
Welcome Back Reception*

NOVEMBER 14

7:30 am - 10 pm
*Opening Session - Steve Ford
Educational Sessions
Cocktails & Dueling Pianos*

NOVEMBER 16

7:30 am - 12 pm
*Awards Breakfast
Educational Sessions
Division Meetings
Annual Meeting*

Venue

**CROWNE PLAZA
CONVENTION CENTER**

Register
here

www.toi.org

3000 S Dirksen Pkwy, Springfield, IL 62703

More Information Call TOI +1-217-744-2212



Seeing red is a good thing.

Old, faded, and worn out road signs lead to unsafe roadways. Put a stop to the dangers by replacing these signs with MUTCD-compliant, retroreflective signs. Remember to document updates in your Highway Commissioner's diary or inspection sheet. Call us toll free or visit our website to learn more.



**PARTNERING
WITH TOWNSHIPS**

(888) 562-7861 • toirma.org

CLAIM REPORTING HOTLINE (844) 562-2720